





Are you aware of the changes brought about by the General Data Protection Regulation (GDPR)?



Do you have a clear understanding of how the processing of personal data takes place in your organization?



Have you identified the impact of these changes on your organization?

The Problem

Are you ready for the changes brought about by the General Data Protection Regulation (GDPR)? Have a look at this extract from a GDPR checklist:

Not sure what to answer? Yes, no, maybe? Have a look at our GDPR Gap Analysis solution to point you in the right direction.

Topic	Yes/No
Senior management has been made aware of the data protection topic and its intricacies	
Awareness sessions have been conducted with key stakeholders within the organization	
We keep an inventory of all processing activities of personal data where we act as a Controller	
We keep an inventory of all processing activities of personal data where we act as a Processor	
We have identified gaps with the Regulation and have defined a clear roadmap to attain a satisfactory level of compliance	
We comply with GDPR in our role of Processor or Controller and are able to demonstrate it	



Our solution

The General Data Protection Regulation (GDPR) has changed the European privacy landscape significantly. Are you ready for these changes? How will you approach this new data protection law?

With our GDPR Gap Analysis solution, we can help you to make the most of these changes on your journey towards ensuring compliance with GDPR.

GDPR Gap Analysis – what we do

01 **Raise awareness among key stakeholders and employees** to ensure the buy-in from Senior Management and ease the process of adding data protection concepts to their daily activities.

02 Our team will **facilitate workshops** with key representatives to identify all processing activities of personal data taking place within your organization by leveraging on industry-specific inventories.

03 Based on the gaps that we identify with the regulation, and our tailored risk-based approach, we will **define a pragmatic roadmap taking into account your organization’s context** and provide you with tailored guidance on various data protection topics.

The GDPR Gap Analysis is a simple and powerful solution on your organization’s journey to become compliant with GDPR. Having a GDPR Gap Analysis can help you **raise awareness** within the organization, **identify the processing with the highest inherent risk** to the data subject and **focus** on the areas that most **urgently need action** to become GDPR compliant.

Below is an illustration of our three-step approach to give you a first view on where you stand in terms of compliance with the General Data Protection Regulation:

	MAIN ACTIVITIES	WORKING DOCUMENTS & DELIVERABLES
01 AWARENESS & SET-UP	<p>Preparation of Senior Management meeting</p> <ul style="list-style-type: none"> • Support for the presentation of the topic to Senior Management in order to get management buy in <p>Awareness training</p> <ul style="list-style-type: none"> • Facilitation of trainings approximately 1 to 2h in order to create a better understanding of the impacts for the different stakeholders and thus preparing for the next steps <p>Project Set-up</p> <ul style="list-style-type: none"> • Perform project scoping • Mobilise resources • Adjust and refine plan 	<ul style="list-style-type: none"> • Awareness material
02 GAP ANALYSIS (RISK BASED APPROACH)	<p>Workshops with the processing activities owners</p> <ul style="list-style-type: none"> • Conduct workshops with identified stakeholders to confirm the processing activities characteristics • Provide a first overview of the compliance with the GDPR principles as well as inherent risk levels per processing activity <p>Workshops with the support functions of the processing activities (if applicable)</p> <ul style="list-style-type: none"> • Conduct workshops with identified stakeholders on the data protection framework in place 	<ul style="list-style-type: none"> • Meeting notes • Record of processing activities • GAP analysis results (based on inherent risk)
03 DEFINE ROADMAP	<p>Prepare an implementation roadmap</p> <ul style="list-style-type: none"> • Identify and describe work packages for each identified gap • List of resources needed to support the gap resolution strategy • Conduct a validation meeting • Propose an estimation of the required effort • Propose tailored guidance depending on the gaps identified 	<ul style="list-style-type: none"> • Proposed prioritisation based on identified risks • GDPR compliance road map

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