



Privacy Notice for Deloitte Academy Newsletter Registration

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1. What is the purpose of this document?

“Deloitte Business Solutions Societe Anonyme of Business Consultants” (hereinafter referred to as “Data Controller”, “Deloitte”, “we”, “us” or “the Firm”) is committed to protecting your privacy and processing your data in a clear and transparent manner.

This privacy notice describes the processing of your personal data in the context of our marketing and communication of Deloitte Academy activities, in accordance with the General Data Protection Regulation (GDPR), national law 4624/2019, as in force, and all the applicable data protection laws and regulations. It provides information on the nature of the personal data - where personal data means any information relating to an identified or identifiable natural person (“Data Subject”) - collected by the Data Controller, the purposes of the processing and indicates your rights in relation to the data processed and who to contact for further information or to send any requests.

2. What is the identity and contact details of the Data Controller?

The Data Controller is “Deloitte Business Solutions Societe Anonyme of Business Consultants” with the distinctive title “DELOITTE BUSINESS SOLUTIONS S.A.”, located in 3a Fragkokklisias & Granikou str., Marousi, Athens, P.O. 151 25.

3. What are the contact details of the Data Protection Officer?

The Data Protection Officer can be contacted at the following e-mail address: DataPrivacyOfficer@deloitte.gr.

4. Which data do we collect about you and for which purposes?

Deloitte processes the following personal information that you submit when subscribing to the newsletter: full name, e-mail address, phone number, organization name and job title. You are responsible for ensuring that any personal information submitted by you is accurate, complete and up-to-date.

The processing of your personal data will take place for the purpose of conducting Deloitte’s marketing & communications activities related to Deloitte Academy, and more specifically for establishing an electronic communication with you in order to send you newsletters about the latest updates on upcoming Deloitte Academy seminars.

5. What is the legal basis on which we process your personal data?

The legal basis for the processing of your personal data is your consent that you provided to us by subscribing to Deloitte Academy newsletter for the purpose of participating in Deloitte Academy marketing & communications activities (art. 11 par.1 of L. 3471/2006).

In such case, you may revoke your consent at any time, by sending an email to the Firm's DPO at: DataPrivacyOfficer@deloitte.gr. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

It is noted that data processing will be reduced to the minimum and every operation made will be done with the strict necessary means due to purposes mentioned above, adopting any measure to mitigate or reduce the extent and impact of data processing.

6. Who has access to your personal data and to whom is it disclosed?

When it is necessary to perform the purpose outlined above by use of appropriate partners, we may disclose your personal data to:

- other members of the Deloitte Network;
- entities that provide services to us and/or the Deloitte Network;
- other entities within the Deloitte Network and other third parties, as part of a corporate transaction such as a sale, divestiture, reorganization, merger or acquisition, and only provided that the law permits such disclosure.

Your data will be communicated to these third parties after being appointed as data processors or recognized as autonomous data controllers and will be processed by collaborators and/or employees of Deloitte in the context of their respective functions and in accordance with the instructions given by Deloitte itself.

7. Are your data transferred abroad?

If necessary for the purpose stated above, the data collected may be transmitted or made accessible to other companies in the Deloitte Network and to entities that provide services to us and/or the Deloitte Network (e.g., vendors, suppliers including those based in other countries, which may include countries outside the European Economic Area (EEA). Third parties to whom your personal data are transferred are bound by specific agreement and are required to keep your data securely.

In such cases, we guarantee that the transfer will take place in accordance with the provisions of Chapter V of the GDPR through the adoption of appropriate safeguards that ensure a level of data protection in accordance with the obligations to which we are legally bound, such as Standard Contractual Clauses, Binding Corporate Rules, other applicable legal basis or based on a statutory exemption (e.g. if you have given your consent to the transfer, if the transfer is directly connected with the conclusion or performance of a contract with you or if the transfer is necessary for the establishment, exercise or enforcement of legal claims before a foreign authority).

For further information about the third parties, how we work with them and their processing of your personal data, or for information about the adequate safeguards installed by us in respect of data transfers please send an e-mail to the DataPrivacyOfficer@deloitte.gr.

8. What is the data retention period, or if not possible, the criteria used to determine it?

We will hold your personal data on our systems for a period of two (2) years, commencing from the provision of your personal information to us or until you revoke your consent to the processing, whichever occurs first.

9. How do we protect and safeguard your personal data?

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, processed, or accessed in an unauthorized way, altered, or disclosed. These measures can include:

- Education and training of our relevant staff to ensure they are aware of our privacy and data protection obligations when processing personal data;
- Administrative and technical controls to restrict access to personal data on a “need to know” basis;
- Technical security measures including, but not limited to: firewalls, encryption and anti-virus software;
- Physical security measures.

In addition, we limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your personal data on our instructions, and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any incident that may lead to a security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so. Third parties will only process your personal data on our instructions and only where they have agreed to treat the data confidentially and to keep it secure in compliance with the applicable law.

10. What are your rights and how can you exercise them?

In relation to the processing of your personal data, you have specific rights according to Art. 15- 22 of the GDPR:

- **Access:** you can ask for confirmation as to whether or not a certain processing of data concerning you is in place, as well as further clarifications about the information referred to in this privacy notice;
- **Rectification:** you can ask to rectify or supplement the data you have provided to us, if inaccurate;
- **Erasure:** you can request that your data be deleted, if they are no longer necessary for our purposes, in case of withdrawal of consent or your opposition to the processing, in case of unlawful processing, or there is a legal obligation to erase them;
- **Restriction:** you can request that your data be processed only for the purpose of storage, with the exclusion of other processing activities, for the period necessary for the correction of your data, in case of unlawful processing for which you oppose the erasure, if you have to exercise your rights in court and the data stored by us may be useful to you and, finally, in the event of opposition to the processing and a review is in progress on the prevalence of our legitimate reasons over yours;
- **Object:** you can object at any time to the processing of your data, unless there are our legitimate reasons to proceed with the processing that prevail over yours, for example for the exercise or defence of our legal claims in court;
- **Withdrawal of consent:** you may revoke your consent at any time, in all cases where consent is the legal basis for processing. Withdrawal of consent does not affect the lawfulness of processing based on consent prior to its withdrawal.
- **Portability:** you can ask to receive your data, or to have them transmitted to another Data Controller indicated by you, in a structured format, commonly used and readable by automatic device.

To exercise these rights, you can contact us at DataPrivacyOfficer@deloitte.gr.

The time limit for Deloitte to address your request is 1 month, which may be extended up to 2 further months in cases of particular complexity.

We also inform you that you have the right to lodge a complaint with the Supervisory Authority for the protection of personal data, which in Greece is the Hellenic Data Protection Authority (HDPa), by following the instructions found on the HDPa's [website](#).

However, should you have a complaint or question, it is advisable to contact the Firm first, in order to try and solve the matter amicably.

11.Changes to this Privacy Notice

We may modify or amend this Privacy Notice from time to time at our discretion. When we make changes to this notice, we will amend the revision date at the top of this page, and such modified or amended Privacy Notice will be effective from that revision date. We therefore invite you to regularly consult our Privacy Notice in order to stay up to date with any changes made since your last consultation.



This document has been prepared by Deloitte Business Solutions Societe Anonyme of Business Consultants, Deloitte Certified Public Accountants Societe Anonyme and Deloitte Alexander Competence Center Single Member Societe Anonyme of Business Consultants.

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