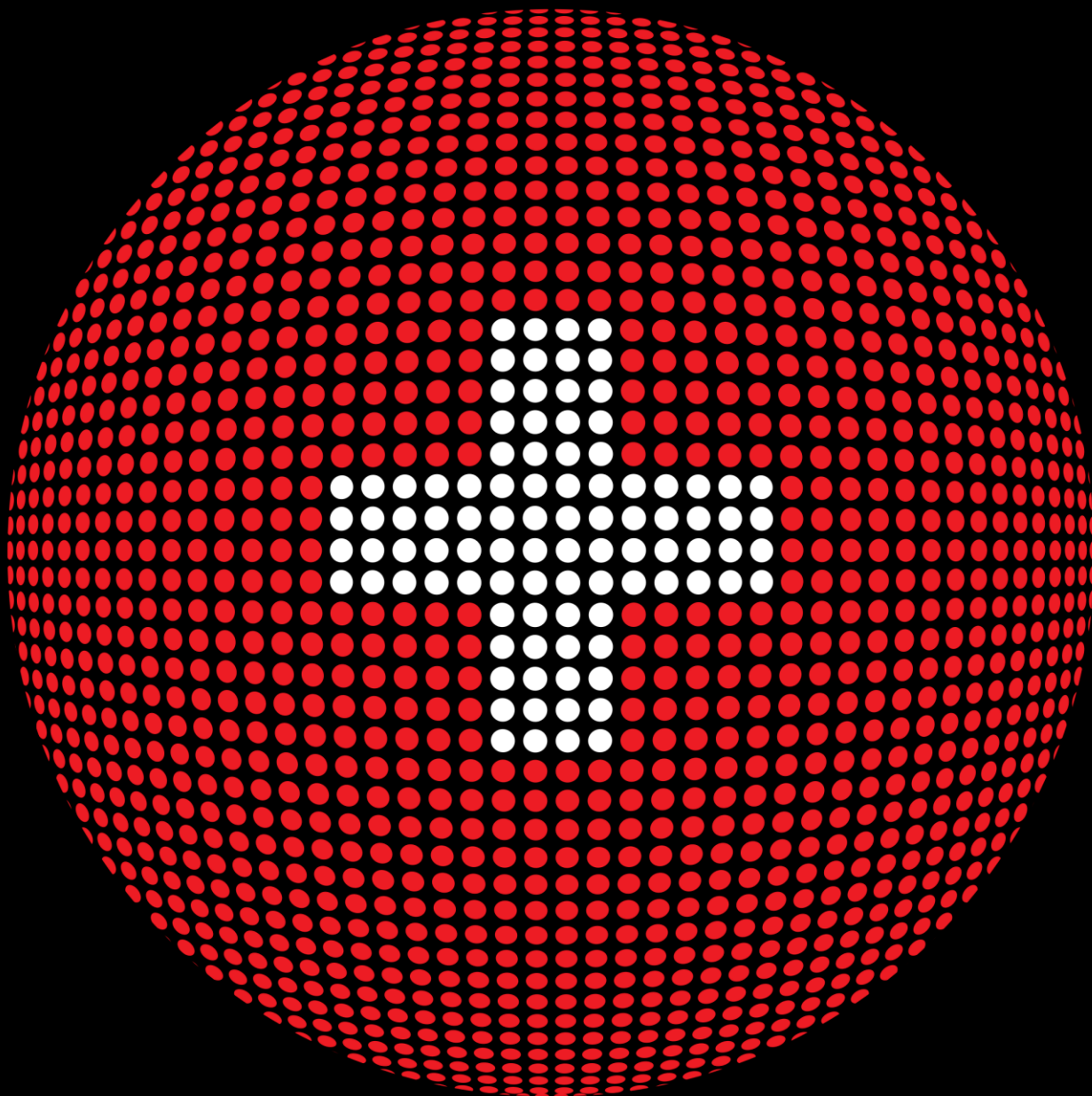


**Deloitte.**



**Locally anchored.  
Global network.  
Our Fiduciary Services.**

Deloitte Switzerland, Business Process Solutions

# Local Know-How Global Network

## Deloitte Global

EMEA  
Tax Firm  
of the Year  
ITR rankings

470,000  
Employees  
worldwide  
in more than 150  
countries

EMEA Tax  
Litigation & Disputes  
Firm of the Year  
ITR rankings

## Deloitte Switzerland

Around 2,700 employees at 6 locations



# Your comprehensive fiduciary package: Deloitte's One-Stop Shop – From a single source

## Accounting and Financial Statements

With our comprehensive fiduciary package, you can keep track of everything - from **accounting** to **annual financial statements**. We ensure that you use the **latest technology** to **simplify** and **accelerate** your processes. We collaborate with you to **automate** parts of your **accounting**.



## Tax Compliance

Whether **local** or **global**, our **tax expertise** keeps your business compliant and efficient at all times, embedded in and aligned with your accounting.



## Payroll Services

We support you in handling your payroll processes and prepare legally compliant payroll documents. We also provide **comprehensive advice** on all topics related to payroll processing. Whether it's a **local** or **global** solution, we're the right partner for you.



## Legal

We support you in all legal matters, from **succession planning** and contract drafting to complex **M&A transactions** – and also take on **corporate secretarial tasks**. With our comprehensive **360-degree perspective**, we offer you **tailor-made**, practice-oriented solutions that are globally networked and locally anchored.



# Deloitte Switzerland

## Professional excellence.

## Practical Advice.

As a leading consulting firm, we support you in all areas of **accounting, tax consulting** and all **other legal matters**. With locations in Zurich, Basel, Bern, Geneva, Lausanne and Lugano, we are firmly rooted in the region.

The industry knowledge of our local teams together with the Deloitte's international network enables us to combine sound, proven advice, **innovative approaches** and **international know-how**. In this way, we offer **sustainable added value** – both for **small and medium-sized enterprises** and for **large companies** in all industries.

### Accounting and Financial Statement Consulting

- Financial accounting with accounts payable, accounts receivable, and other subsidiary ledgers, including divisional accounting
- Consulting and preparation of annual financial statements and annual reports in accordance with the Swiss Code of Obligations
- Organization and design of finance and accounting
- Budgeting, liquidity and financial planning
- Analysis of existing accounting
- Setting up and maintaining liquidation accounting
- Compliance with VAT requirements such as coding, invoice requirements, and document control embedded in financial accounting

### Tax Consulting and Accounting

- Consulting for all legal entities and private individuals
- Preparation of tax returns for natural persons and legal entities
- Development of strategies for sustainable tax planning
- Coordination and negotiations with national and international tax authorities
- Tax consulting in all matters, including complex succession arrangements
- Consulting in the area of value added tax and support with ongoing VAT accounting obligations (e.g. quarterly and balance tax returns as well as preparation of sales and input tax reconciliation)
- Planning and support for tax audits by tax authorities

### Staff Leasing

- Support and completion of accounting tasks by our experts at your premises or online
- Bridging unexpected absences of key personnel and other employees in the finance team
- Knowledge building for new projects

### Reporting

- Preparation of monthly, quarterly and interim financial statements

- Reporting to various contact persons with the relevant key figures
- Reporting for family offices and private asset managers

### Legal

- Support in corporate law and restructuring
- Advice and support in succession planning, contract drafting and M&A transactions
- Support for private clients
- Assumption of corporate secretary duties

### Payroll Administration

- Completion of monthly payroll accounting
- Preparation of year-end documents (salary statements, insurance notifications, etc.)
- Preparation of expense regulations or withholding tax rulings
- Advice on all topics related to payroll

# Your contacts



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