# Deloitte.

## Project Management Office "PMO"

#### Why and When You Should Use the PMO

We combine project and change management expertise using proven methodologies together with strong industry knowledge.

Why: Focus on your expertise, while our project managers plan, delegate, monitor and control your project in a successful and efficient manner and our change managers engage stakeholders, minimizing the time taken to adopt the "new normal" so that ROI and Business Case are realized.

When: Reach out to us for all Tax&Legal related projects – for example: technology implementations, transformation projects, health checks! In case of any doubt just ask us.

#### Choose your level of service

**Project Management Change Management** • Do you have a resource shortage, do you need ad-hoc advice or full 01. Full scope E2E project management E2E change management scope services? (4 phases - see below) (5 phases - see below) • We are flexible and happy to discuss 02. Ad-hoc advisory • Pre-project/Kick off • Awareness/Desire phase for the project on hand, how much (limited scope) planning and strategic advice Assessment & Advice on methodology time should our resources pass. and Ways of Working **Project Management Change Management Prerequisites for Business value**  Draft Business Case a viable project Leadership alignment and ROI realized 붊 · Project objectives and approach Stakeholder analysis **Pre-project** Awareness • Kick off plan Change Impact and Readiness Assessment **Solid foundations New Normal** • Full Business Case and Benefits • Strategic messaging ୍ଦୁ · Methodologies and logs Anticipate Resistance 201 Change process and controls Desire · Engage employees in the change process Kick-off • Project documentation Adoption Monitor, report progress to ensure business case value User Groups and Forums **W** • Plans • Effective training and education S Knowledge • Requirements gathering Deliverables Configuration & Phase • Testing · Day-to-day involvement of supervisors ପ management & transition Progress reports • Provide access to SMEs Ability **Realization of** business case and transition End project report Reward to "business as usual" state 66 5 Hand over to daily operations team Collect feedback from employees Closure Realized Business Case and Benefits reviewed Reinforcement • Celebrate and recognize successes

### **Contact Us**



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