

Dear Supplier,

For the automated systems of Deloitte to function optimally, it is critical for invoices to include all the information and comply with the requirements indicated below.

Deloitte and Deloitte Legal – *Lawyers* accept:

- E-invoices via Peppol

**! Mandatory E-Invoicing as from January 1<sup>st</sup>, 2026, for all B2B within Belgium.**

or

- via mail in PDF

Invoice requirements:

- Invoices must be addressed to the appropriate legal entity including its VAT number and address: Gateway building, Luchthaven Brussel Nationaal 1 J, 1930 Zaventem, Belgium.

Entity	VAT Number	Peppol ID
Deloitte Accountancy, Tax & Legal Services BV/SRL	BE 0443.578.822	0208:0443578822
Deloitte Bedrijfsrevisoren BV/SRL	BE 0429.053.863	0208:0429053863
Deloitte Consulting & Advisory BV/SRL	BE 0474.429.572	0208:0474429572
Deloitte Forensic Services BV/SRL	BE 1020.897.284	0208:1020897284
Deloitte Global Tax Center (Europe) BV/SRL	BE 0835.959.064	0208:0835959064
Deloitte Services & Investments NV	BE 0402.910.779	0208:0402910779
Deloitte Legal - Lawyers BV/SRL*	BE 0471.858.874	0208:0471858874

\* *Deloitte Legal – Lawyers BV/SRL is an independent law firm. Deloitte Legal – Lawyers BV, Deloitte Accountancy, Tax & Legal Services BV/ SRL, and Deloitte Services & Investments NV have entered into a privileged, multidisciplinary cost-sharing agreement.*

- WBS number / GAA Number with **(L4) structure: XXXX####-01-0#-01-100#**

or

- PO number with structure: **90#####**
- Contact person at Deloitte or Deloitte Legal – *Lawyers*.
- **E-invoices via Peppol** are automatically received. Please do not send the invoice again via e-mail as this will trigger duplicates and delays in processing the invoice.
- Sending invoices via e-mail: [accountspayable@deloitte.be](mailto:accountspayable@deloitte.be).

In case you have any question regarding your invoices, please contact the Accounts Payable team at [accountspayable@deloitte.be](mailto:accountspayable@deloitte.be).