

Internal Firm Services IT | Information Security Team Member

What impact will you make?

Every day, your work will make an impact that matters, while you thrive in a dynamic culture of inclusion, collaboration and high performance. As the undisputed leader in professional services, Deloitte is where you will find unrivalled opportunities to succeed and realise your full potential.

The Team

Deloitte's Information Technology Services department is looking for an Information Security team member to join the existing dynamic team and collaborate closely with relevant stakeholders, in view of maintaining the high level of compliance required by Deloitte standards. We are quality-centric with regards to our KPIs and metrics. There is a great emphasis on collaboration to effectively achieve goals and produce significant results. As a new team member, you shall be called to participate actively in implementing, monitoring and reporting activities related to Information Security.

Work you will do

- As a member of the Information Security team, you shall provide assistance with:
 - compiling metrics and dashboard to be presented to management
 - coordinating with relevant teams, during planning of annual awareness sessions, and provide inputs in the awareness materials used
 - raising/handling ticket on Helpdesk in case of incidents and manage it until closure
 - monitoring processes which vary on daily, weekly, monthly, or quarterly basis. For e.g., logs review, weekly security reports review, quarterly review of server and network rooms access
 - maintaining ISMS documentation (policies and guidelines) by ensuring updates are carried out at least once a year and ensure any change in processes are reflected in documentation
 - identifying and assessing the impact of security threats, vulnerabilities and implementing security controls to reduce the impact
 - helping to create continuous awareness among staff members about Information Security policies
 - assisting in the continuous monitoring of compliance to Information Security policies through spot checks or review of reports from monitoring systems
 - providing inputs for the enhancement of ongoing processes in terms of efficiency or innovation
 - assisting in the implementation of new/updated controls of ISO standards across the firm, whenever required
- Collaborate with Information Technology team for vulnerability management process of the firm
- Collaborate with relevant teams to provide requested evidence during audits

The activities related to ISO controls or Deloitte policies may change according to changes in controls or policies

Profile

- Degree in computer science or a technology-related field
- Minimum of 2 years working experience in Information Security or equivalent
- Basic knowledge of information security, including cloud environment
- Sound knowledge in local IT and Data Protection laws
- Professional information security certification (optional)
- Knowledge of ISO 27001 and 22301 certifications and audits (optional)
- Knowledge of information security management system including processes such as risk management, access control, incident management, and business continuity (optional)
- Good team player with skills such as communication, problem solving, collaboration and time management
- Show interest in compliance and information security management
- Ability to review documents/reports and extract relevant information for presentation to other team members
- Show enthusiasm to learn about ISO 27001 and 22031 certification and how to implement the controls
- Contribute to the team with own ideas and creativity to enhance user experience in terms of Information Security such as interaction with users in case of incidents, awareness program across the firm etc
- Ability to work with tight deadlines