

## Internal Firm Services Finance | Assistant Finance Manager

### What impact will you make?

Are you ready to apply your financial and analytical skills in a dynamic environment? Are you looking for an exciting opportunity to be a strategic business advisor to executive leaders? If so, Deloitte could be the place for you!

Join our team of experienced financial professionals who support financial planning and analysis for the internal practice in a fast-paced climate. If you are seeking a role that offers you the opportunity to develop personally and professionally, consider a career with Finance team at Deloitte.

### The Team

The Finance team supports our business, market and enabling area leaders by providing world class financial support. It is made up of advisors who partner with leaders to drive meaningful strategic and financial outcomes.

The team works with business leaders to translate strategy into actionable plans, leverage in-depth analysis to provide the story behind the numbers and respond to business changes with agility.

### Work you'll do

- Maintaining general ledger (including posting of journal entries) and fixed assets register
- Reviewing and validating accounting entries, ensuring accuracy and completeness thereof
- Reviewing and ensuring timely processing of transactions
- Ensuring proper reconciliations of Banks, Receivables, Payables and Inter-Co transactions
- Reviewing and filing of statutory returns
- Assisting in book closure process and preparation of monthly and periodic performance reports
- Supporting the Finance Manager in budget preparation, forecasting and analytical reporting
- Ensuring compliance with internal control and group policies

### Qualifications

- Degree in business/commerce and/or part-qualified ACCA/ACA/CIMA
- 4-6 years of progressive experience in a finance role in a fast-paced environment
- Expert excel skills with the ability to efficiently handle large data sets and concisely present and summarise for our Executives. Knowledge in SAP will be an added advantage
- Is detailed oriented with good organisation and time management skills
- Demonstrates excellent communication, adaptation and interpersonal skills
- Has a pro-active work approach; rigor, ability to work independently with a flexible and open mindset
- Has a strong knowledge of business fundamentals and financial acumen
- Is a strategic thinker who is able to drive business initiatives end to end and deliver insights
- Can work under pressure to meet tight deadlines