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Deloitte Advisory Services is a multi-disciplinary professional services organisation part of the Deloitte network. Our international capabilities combined with local expertise help our clients succeed, wherever they operate. In our continuous efforts to be the preferred service provider in Sri Lanka, we require proactive, dynamic, and self-motivated individuals with excellent interpersonal skills and a high level of commitment.

Intern – Project Management

Our internship program offers you the opportunity to work on real business problems and use your unique skills to propose practical solutions. The program is designed to provide you an opportunity to understand and experience what a career in a professional services organization can shape up to be. We are looking for Final Year Undergraduates who are passionate about pursuing a career in Project Management to join our team.

Key Responsibilities

- Support Project Managers with document preparation and management of stakeholder correspondence
- Assist in archiving, updating of respective project databases and progress reporting
- Provide appropriate administrative support to the designated teams
- Assist in administrative tasks for each project and update resource availability trackers

Key Requirements

- Final Year Undergraduate / Recent Graduate in a Management related field
- Strong team spirit and creative problem solver
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)
- Strong written and verbal communication skills
- Available to commit all weekdays, full time to the Learning experience

How to apply

Email a detailed curriculum vitae (CV) to lkcareers@deloitte.com indicating the post applied and the names and contact details of two non-related referees.

Our Office

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