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Deloitte Advisory Services is a multi-disciplinary professional services organisation part of the Deloitte network. Our international capabilities combined with local expertise help our clients succeed, wherever they operate. In our continuous efforts to be the preferred service provider in Sri Lanka, we require proactive, dynamic, and self-motivated individuals with excellent interpersonal skills and a high level of commitment. The details of the position are highlighted below.

### Associate Consultant / Consultant - Resource Planning

Our Cyber Transformation team helps organizations more confidently pursue their growth, innovation and performance agendas through proactive management of the associated cyber risks. We are looking for individuals with project management experience to manage operational activities across the team facilitating decisions between stakeholders. Candidates with a blend of project management and cyber domain expertise will have an added advantage.

#### Key Responsibilities

- Work with respective Project Managers on project planning, resource allocation and risk clearances to ensure the successful delivery of projects
- Resource Allocation , Scheduling and Capacity Planning - Serving as the primary point of contact for all Cyber Transformation projects- managing stakeholder communication and progress reporting
- Assigning the right personnel to projects based on their skills, availability, and the project requirements
- Monitoring the progress of the projects and providing regular reports on resource allocation, project progress and team performance in addition to undertaking all administrative tasks for each project
- Assessing current capacity and forecasting future resource needs based on project pipelines
- Develop and maintain project plans, timelines and budgets to ensure project success and client satisfaction
- Scheduling progress meetings for the team, assisting with onboarding/offboarding resources

#### Key Requirements

- Minimum 4 years experience in project management - able to comprehend functional and technical requirements
- Degree in Business, Technology, Computer Science or related field - PMP or other relevant certifications appreciated
- Independent learner, creative problem solver able to adapt to changing priorities with a high level of integrity
- Understanding of consulting/project management best practices and trends
- Excellent report writing and verbal communication skills , ability to manage multiple tasks simultaneously
- Proficiency in project management tools
- Knowledge of security processes, risks, controls, data governance models, data quality programs, and data management practices and policies are appreciated

#### How to apply

Email a detailed curriculum vitae (CV) to [lkcareers@deloitte.com](mailto:lkcareers@deloitte.com) indicating the post applied and the names and contact details of two non-related referees.

#### Our Office

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