



Preparation of your Australian Tax Return

In order to prepare and electronically file your Australian tax return, we require your confirmation on **all** of the following points:

1. Your consent to Deloitte processing special category personal information

I confirm that I have read the consent notice overleaf and, on this basis, provide my consent to Deloitte collecting and processing special category personal information about me and, where relevant, Family Members on whose behalf I am also providing consent.

2. Australian tax agent appointment

I confirm that I have read the Australian tax appointment notice overleaf and, on this basis, I agree to appoint Deloitte as my registered tax agent, and, where relevant, to appoint Deloitte as the registered tax agent for Family Members on whose behalf I am also providing consent.

By signing below you are giving your consent to:

- Deloitte's processing of special category personal information, as relevant to you and your Family Members, for the purposes of providing the Services and as set out in the Privacy Statement
- The appointment of Deloitte as your registered tax agent and the registered tax agent of your family members.

If you do not provide your consent, Deloitte may not be able to provide all of the Tax Services.

Signature	
Name	
Date	
Employer name	
Tax File Number	
Date of birth (DD/MM/YYYY)	
Postal address	

For Deloitte completion:

Address:	Income tax (NOA)	Activity Statements
Deloitte	<input type="checkbox"/>	<input type="checkbox"/>
Taxpayer	<input type="checkbox"/>	<input type="checkbox"/>

Consent to processing of special category personal information

Please ensure you have read the Privacy Statement before signing this consent notice. The Privacy Statement can be found by clicking on the following link:

<https://app3.gdeloitte.com/IASSTCPortal/dko/main.aspx#PRIVACY>

This consent notice should be read in conjunction with the Privacy Statement.

To enable us to provide services to you, and where appropriate including your family members, your consent is required to allow us to collect and use special category personal information (sometimes referred to as sensitive personal information) as described below. For the purposes of this consent the services relate to tax affairs and/or other aspects of compliance such as immigration^{1*}, social security or related similar activities as relevant (the "Services").

As part of the Services, Deloitte¹ may handle a limited amount of special category personal information about you. Under data protection legislation, the following information is considered special category personal information:

- Data revealing your racial or ethnic origin, sexual orientation, political opinions, religious or philosophical beliefs, trade union membership
- Data concerning health or genetic/biometric data

Your personal information will be protected and handled with consideration for its confidentiality. Special category personal information about you includes information that may be reasonably inferred from other information that we receive. For example:

- Charitable contributions to a religious body which you include in your Tax Data Organizer
- Health data such as a yellow fever certificate may be collected where it is needed as part of an immigration* application
- Your gender together with your partner's gender in connection with immigration* applications where applicable.

If you do not provide your consent, Deloitte may not be able to provide all of the Services.

If you wish to withdraw your consent, or that of your family member(s), to our processing of special category personal information, you may do so by writing to your usual Deloitte team member. Please note that if consent is withdrawn, Deloitte may no longer be able to provide all of the Services.

Acknowledgement of Consent

By signing on Page 1, I consent to Deloitte's processing of special category personal information as relevant to us and our family members for the purposes of providing the Services and as set out in the Privacy Statement.

I confirm that I have read and understood the provisions of this consent notice and am freely providing consent on this basis. Where I may be providing required information (including special category personal information) on behalf of a third party, for example my family member(s), I confirm that I have shared a copy of the Privacy Statement with them and have obtained their express consent for their special category personal information to be made available and processed as identified within this notification and the Privacy Statement.

¹ Please see www.deloitte.com/about to learn more about Deloitte's global network of member firms.

* Note: Immigration services are provided by the immigration practices of Deloitte Touche Tohmatsu Limited ("DTTL") member firms or other approved third parties outside the United States or by Berry Appleman & Leiden LLP (BAL LLP)** in the United States or Garson LLP in Canada an immigration law firm allied with Deloitte LLP in Canada.

** BAL LLP provides US immigration services under an alliance with Deloitte LLP. Deloitte Tax LLP does not provide immigration or legal services and is not a party to the alliance with BAL LLP.

Australian tax agent appointment

Deloitte Tax Services Pty Ltd (“Deloitte”) has been asked by your employer (“Company”) to assist with the preparation of the Australian income tax return(s) for the taxpayer and nominated family members (“Family Members”) as well as tax equalisation calculations and any associated Australian tax matters reasonably related to your assignment (“Tax Services”).

If you have or any Family Member already has a Tax File Number (“TFN”), Deloitte is authorised by the Tax Administration Act 1953 to request it to perform the Tax Services. You are not required to provide your TFN or that of a Family Member, but if you do not do so, the Services may not be able to be performed or may be delayed.

Appointment of registered tax agent (if you are a new client for Deloitte)

- **By signing Page 1, I agree to appoint Deloitte as my registered tax agent.**

Acknowledgements

This document should be read in conjunction with the general consent provided to you in this document on Page 2 in which you consented to the collection and use of certain forms of information necessary for Deloitte to perform the Tax Services (“Personal Tax Information”).

Before Deloitte can provide the Tax Services you agree to the following on your behalf and where appropriate on behalf of each of the Family Members:

- I confirm that I am authorised to access the Personal Tax Information of my Family Members and to disclose it to Deloitte in connection with the Tax Services. I authorise my Family Members to access and disclose my Personal Tax Information on my behalf as required. I authorise the Company to provide Deloitte any and all information that may be required to complete the Tax Services.
- I confirm that, to the best of my knowledge after reasonable enquiry, all Personal Tax Information is accurate and to promptly advise Deloitte of any changes to the Personal Tax Information that I become aware of.
- I acknowledge that Deloitte may need to disclose some or all of the Personal Tax Information to:
 - Contractors providing administrative, Infrastructure, and other support services to Deloitte whether located within or outside of Australia
 - Deloitte affiliates, member firms of Deloitte Touche Tohmatsu Limited, a UK company limited by guarantee (“DTTL”) or an affiliate of a DTTL member firm providing services in connection with the Tax Services, whether located within or outside of Australia, including in India
 - The Company, including, if relevant, a copy of tax return(s), notices of assessment, PAYG notices and related correspondence to complete processing of any tax equalisation calculations in accordance with the Company policy or to provide the Company with such information that the Company would have otherwise held if they were performing the Tax Services.