Deloitte.



Halo Guide (Proxy Nomination & Voting)



The Voluntary Administrators of the entities listed in Schedule A (**the Companies**) will be using Deloitte's Halo platform as the primary tool for communicating with creditors and managing claims (known as proofs of debt). Halo will also be used to conduct voting on any resolutions at meetings of creditors.

The Voluntary Administrators have prepared this guide to assist you as a creditor or potential creditor to understand the steps that must occur to ensure you are appropriately registered and have lodged your claim in Halo. The next three pages set out an overview of these steps. Refer to the later sections of this guide for further details of the specific actions, screens in Halo and FAQs for each of these steps.

These are the key dates in relation to voting in Halo at the First Meeting of Creditors:

- Deadline for registering and submitting a claim in Halo
- Deadline for submitting proxy
- First meeting of creditors held
- Voting closes

Tuesday, 11 April 2023, 5:00pm (AEST) Tuesday, 11 April 2023, 5:00pm (AEST) Wednesday, 12 April 2023, 10:00am (AEST) Live during the meeting of creditors

Register in Halo

You'll need an email address and basic contact information to register at this page:

https://aurestructuring.deloittehalo.com/Lloyd/



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Adding a claim in Halo requires basic details of your claim, including:

- the company that owes you money;
- the claim type (e.g. financier, employee, subcontractor, trade supplier); and
- a description of the amount you are owed.

You can also upload additional documentation to support your claim for consideration by the Voluntary Administrators (e.g. copy of invoice). Please only lodge 1 claim against each company which you are a creditor of and attach all invoices to that claim.



Based on the nature of your claim, the Voluntary Administrators will evaluate your claim for admission for voting at the meeting. This may include reviewing the details of your claim submitted, assessing supporting documentation submitted (if any) and asking you further questions about your claim (if necessary).

You will be notified by email when you have been admitted for voting. Otherwise you can check your admission status in the Halo system in the 'My Claims' dashboard in Halo at any time.

4 Appoint a proxy (required for organisational creditors, optional for individuals)

Once your claim has been admitted for voting, you can appoint a proxy. If you are not sure whether or not you need to appoint a proxy, refer to the FAQs at Section 4 of this guide.

You will need to have your proxy nomination completed by **Tuesday, 11 April 2023, 5:00pm (AEST).**

When appointing a proxy, you are appointing either (1) the Chairperson, (2) yourself or (3) someone else to vote on behalf of the creditor. If selecting someone else to represent you, you will need their email address so they can be registered in the Halo system. Selecting the **proxy option** is the first step of appointing a proxy.

You will also need to decide the **type of proxy** you are appointing. This is either (a) General Proxy or (b) Special Proxy. Refer to FAQs at Section 4 of this guide for further information on Proxy types.

	100		
Chairperson	O Self	Other pro	xy (enter email address below)
Type of Proxy			
General Proxy	O Special Proxy		
Resolutions			
Please vote 'For' one resolution be resolution group. Your vote canno	elow. In voting 'For' a resolution, you will be t be submitted if you do not vote 'For' a re	voting 'Against' the other resc solution.	lutions proposed in the
RESOLUTION GROUP #1	ANSW	ER	
	C	For 🖓 Against	- Abstain
	Ċ	For 😡 Against	— Abstain
	ß	For 🦻 Against	- Abstain
RESOLUTION #2	ANSW	ER	
	Ć	For 😡 Against	- Abstain

To appoint a proxy, click 'Vote or Select Proxy' on your dashboard. If you are an organisation, the Proxy page will be displayed. If you are an individual, you will need to click the 'Nominate Proxy (Optional)' button. Here you will select the proxy option and the type of proxy. If selecting a Special proxy (displayed above), you will submit your vote (Step 5) with the nomination of your proxy and click 'Submit' to appoint your Proxy.



Cast your vote

If your claim has been admitted for voting, you can log into Halo and click **'Select Proxy or Vote'** on your 'My Claims' dashboard at this time. Once the voting event has started in Halo, there will be a yellow banner on your **'My Claims'** dashboard which will say **'Select Proxy or Vote'**.

To vote, select the tick box for the creditor you are voting for, and click the 'Select Vote' button. Choose your answer to the displayed resolution(s) and click 'Submit'.

Voting will close live during the creditors' meeting on Wednesday, 12 April 2023, 10:00am (AEDT).

	Nominate Proxy (Optional)
Resolutions	
Please vote 'For' one resolution below. In votin esolution group. Your vote cannot be submitt	ig 'For' a resolution, you will be voting 'Against' the other resolutions proposed in the ted if you do not vote 'For' a resolution.
RESOLUTION GROUP #1	ANSWER
	, 🖒 For 🖓 Against 🦳 Abstain
	🖒 For 🔍 Against 📃 Abstain
	🖒 For 😽 Against 📃 Abstain
RESOLUTION #2	ANSWER
	🖒 For 🔍 Against 📃 Abstain

If you have been assigned a General proxy vote, the

Vote will appear on your 'My Proxy' Dashboard and will need to be actioned in order to vote. Please follow the above steps except click 'Start Voting' on your 'My Proxy dashboard' instead of 'My Claims dashboard'.

When votes are successfully submitted, the voting status is now displayed as 'Voted', the appointment of a general proxy is displayed as 'Proxy Selected', and the appointment of a special proxy is displayed as 'Proxy Voted'. Once the general Proxy has exercised their vote, the voting status will change to 'Proxy Voted'

VI213594C	Creditor 8 Maggie	Lloyd Group	Unsecured Customer	AUD 150,000.00	Admitted for	VOTED
					[130,000.00]	
VI213596C	Creditor 10 Maggie	Lloyd Group	Unsecured Other	AUD 150,000.00	Admitted for [150,000.00]	PROXY VOTED
VI128018C	Creditor 10 Maggie	Lloyd Group	Unsecured Other	AUD 4,577.75 Ad [4,	imitted for 577.75]	PROXY SELECTED

Note:

This guide will only focus on how to nominate a proxy and cast your vote in the Halo platform for a meeting of creditors.

If you are looking for detailed guidance on registering as a user or lodging your claim, please refer to the <u>Registration and</u> <u>Claim Lodgement Guide here</u>.

If you encounter any issues with the Halo platform, please contact our team at <u>lloydgroup@deloitte.com.au</u>.

3 Be admitted for voting

Based on the nature of your claim, the Voluntary Administrators will evaluate your claim for admission for voting at the meeting of creditors. This will include reviewing the details of your claim submitted, assessing supporting documentation submitted (if any) and asking you further questions about your claim (if necessary).

Admission Process



Note – you are able to submit your vote even if the Administrators have not yet admitted your claim, and will do so prior to the meeting of creditors.

You will be notified by email when the Voluntary Administrators have evaluated your submitted claim(s) and the admitted status of your submitted claims has changed. Otherwise, you can check your admission status in the Halo system in the '**My Claims**' dashboard at any time.

Admissions Statuses

Claims are presented in Halo with four admission statuses (labelled 1 to 3 in the image and described on next page):

VI213587C	Creditor 2 - Maggie	Lloyd Group Investments Pty Ltd	Unsecured Trade Supplier	AUD 200,000.00	Submitted	1
VI213587C	Creditor 2 - Maggie	Lloyd Group Pty Ltd	Unsecured Trade Supplier	AUD 200,000.00	Admitted for [200,000.00]	2
VI213587C	Creditor 2 - Maggie	Lloyd Group Holdings Pty Ltd	Unsecured Trade Supplier	AUD 200,000.00	Not Admitted	3

- 1. Submitted: This status indicates that your claim has been registered in Halo and is under review for admission by the Voluntary Administrators. The Administrators may contact you via the Halo communication functions to ask you further details about your claim (if necessary) or request further supporting documentation in relation to your claims (if necessary).
- 2. Admitted: This status indicates that your claim has been reviewed and admitted for voting at the meeting of creditors. The amount for which the claim has been admitted for voting will be displayed. Once admitted, the details of your claim (e.g. amount) cannot be changed until after the voting event.

Once you have been admitted, there will be different pathways for you to lodge your vote prior to or at the meeting in Halo as described in Steps 4 and 5.

- **3.** Not admitted: The Voluntary Administrators may reject (not admit) your claim for voting purposes for a number of reasons including but not limited to the following:
 - The amount you have claimed is higher than the amount recorded as owing to you in the books and records of the Companies and you have provided insufficient evidence to support your claim.
 - Where your claim includes amounts, which have been incurred post appointment and you have not provided sufficient supporting documentation to support this portion of your claim such as a contract with relevant terms. In such circumstances, the Voluntary Administrators may only admit your claim for the portion which relates to the period prior to the date of appointment until further supporting documentation is provided.
 - Your claim does not match the supporting evidence provided.
 - Your claim is not owed by any of the Companies.
 - Your claim is a duplicate of another claim received by the Voluntary Administrators.
 - Your claim has been submitted after the claim submission deadline of Tuesday, 11 April 2023, 5.00pm (AEST).

Once the status of your claim has been changed to Not Admitted, you will not be able to change the details of your claim (e.g. amount).

However, you can continue to communicate with the Voluntary Administrators to understand the reasons for your claim not being admitted and, if time allows prior to the claim submission deadline, resubmit your claim or provide further information or documentation which may allow your claim to be admitted.



Prior to the meeting you can appoint a proxy. A proxy is a document containing instructions to the Voluntary Administrators on who you want to represent you at the meeting.

You aren't required to appoint a proxy unless the creditor you are representing is a company or organisation:

- A company needs to appoint a proxy as they need to appoint someone to vote on behalf of the company.
- If you are an individual and you want to give someone else your right to vote (e.g. a union representative or chairperson), or you can't make the meeting and want to vote live, you can appoint a proxy but it is not required in order for you to vote.

The following sets out the process for submitting a proxy, types of proxies (including some types of proxies which include your voting instructions) and how.

The deadline for submitting a proxy nomination in Halo is Tuesday, 11 April 2023, 5:00pm (AEST).

If you do not need to appoint a proxy (for example you are an employee or individual), you can skip to instructions at Step 5 to cast your vote.

Creditors will be notified when proxy forms become available to them in Halo.

Once you have been admitted, there will be different pathways for you to nominate your proxy (if required) and lodge your vote in Halo prior to or at the meeting of creditors:



When appointing a proxy, you will need to consider both the type of proxy you are nominating and your options as to who you can select as your proxy:

Type of proxy

There are two kinds of proxies available, a general proxy and a special proxy:

- General proxy allows the person holding the proxy to vote as they wish on a resolution and therefore you won't need to specify the answers to the resolutions. In Halo, nomination of a general proxy practically means that the voting for that creditor will be transferred or attached to the user account of the general proxy. As such, those who are appointed general proxies will need to vote before or during the meeting as outlined in Step 5.
- **Special proxy** directs the proxy holder to vote in a particular way. If appointing a special proxy, you will need to select and submit your vote with the proxy nomination.

Proxy options (who)

In terms of your options on who to select as your proxy, Halo has three options (1) the Chairperson, (2) yourself or (3) someone else to vote on behalf of the creditor:

- The Chairperson if you would like to assign the Chairperson of the meeting your vote, you are able to do this by selecting 'Chairperson' as your proxy option. The Chairperson of the meeting will be one of the Voluntary Administrators. Part of their role is deciding whether to accept your claim for voting purposes, estimate the value of your claim (if required) and, if necessary, exercise their casting vote at the meeting.
- 2. Yourself if the creditor is a company and you are a duly authorised officer of the company (e.g. a director) you can appoint yourself as the proxy. If the 'Yourself' option is chosen, the details and email with which you signed up with Halo will be used.
- 3. Someone else if you would like to appoint someone else as the proxy, you can enter the email of the person you would like to appoint in the field which appears when you click 'Other' as the proxy type. If you are selecting someone else to represent you, you will need their email address so they can be registered in the Halo system:
 - If that person is already registered on Halo, their registered Halo details will appear.
 - If they are not registered in Halo, an email invitation will be sent to them to register.

Please note that proxies are nominated at the creditor level. If there are multiple claims that have been registered in Halo under one creditor name, the proxy nominated will be applied to all of those claims.

If you have made an error in the nomination of your proxy, please contact the team at <u>lloydgroup@deloitte.com.au</u> so they can assist you in resetting your proxy nomination. Once reset, you can re-nominate your proxy.

Appoint a proxy – the process

✓ To appoint a proxy, click 'Vote or Select Proxy' on your 'My Claims' dashboard.

	User Profile
	My Meeting Dashboard
	My Claims Dashboard
ulars and Notices pointment Details	Voting will close live during the first meeting of creditors on Friday, 4 March 2022.
ated Links 0s and Halo Guide	You will be notified by email when voting has opened in the Halo platform.
ated Links Is and Halo Guide Account	You will be notified by email when voting has opened in the Halo platform. Click here for an overview of voting process. Search Claim, Creditor Q
ated Links)s and Halo Guide Account Deloitte.	You will be notified by email when voting has opened in the Halo platform. Click here for an overview of voting process. Search Claim, Creditor Q Grant Access Add Claim
ated Links)s and Halo Guide Account Deloitte.	You will be notified by email when voting has opened in the Halo platform. Click here for an overview of voting process. Search Claim, Creditor Q Grant Access Add Claim. 2 records:
ated Links is and Halo Guide Account Deloitte .	You will be notified by email when voting has opened in the Halo platform. Click here for an overview of voting process. Search Claim, Creditor Q Grant Access Add Claim 2 records CLAIM ID CREDITOR DEBTOR ENTITY CATEGORY TYPE AMOUNT (EXCL GST) STATUS VOTING STATUS
ated Links)s and Halo Guide Account Deloitte.	You will be notified by email when voting has opened in the Halo platform. Click here for an overview of voting process. Search Claim, Creditor Q Grant Access Add Claim 2 records CLAIM ID CREDITOR DEBTOR ENTITY CATEGORY TYPE AD119045C Test Test Lloyd Group Unsecured Supplier AUD 100,000.00 AUD110,000.00 admitted NOT VOTED

If you have multiple creditors who have claims in different companies, you will need to cast a vote / appoint a proxy
per company. Please select the companies to appoint a proxy for first.

	Voting Event
LLOYD	You are currently logged in as Matthew. <u>Click here to log out</u> Dashboard > Resolution Group.
Home Background Information Circulars and Notices Appointment Details	Below are the entity(s) that are applicable to your claims. Select an entity to continue with voting. If you have claims with more than one entity below, you will need to return to this screen to vote each individually. Lloyd Group Pty Ltd
ERelated Links ● FAQs and Halo Guide ▲ My Account	

Select the relevant creditor(s) to Nominate a proxy for and click 'Continue'.

	Lloyd Gro	oup (Adm	inistrators	Appointed)
LLOYD	You are currently logg Dashboard > Resolutio	ted in as Matthew. <u>Clic</u> n Group > Creditor(s)	<u>k here to log out</u>		
∉ Home	Lloyd Group Pty For further details, p	Ltd lease click here for votin	g instructions.		
Background Information Circulars and Notices	Below are the creditor(To continue, select the	s) that are relevant for vo creditors you wish to vot	iting on the selected entity e for and select "Continue"	resolutions.	
 O Appointment Details Image: Related Links O EAOs and Halo Guide 	You can vote one or all	of your relevant claims fo as the admitted amount	or this resolution at once. is the total of all claims tha	it have been admitted for ea	ach creditor.
My Account	CREDITOR Test Test	CREDITOR TYPE	ADMITTED AMOUNT 110,000.00	ENTITIES	VOTING STATUS
Deloitte.	Test Test	Organisation	110,000.00	Lloyd Group Pty	NOT VOTED
	2 records				
	Back				Continue

✓ If you are an individual, click 'Nominate Proxy (Optional) to be redirected to the 'Assign Proxy' page. If you are representing an organisation you will automatically be on the 'Assign Proxy' page.

	Nominate Proxy (Optional)
Resolutions	

You will then be directed to the following screen:

	Voting Event		
	You are currently logged in a	is Matthew. Click here to log out	
LOYD	Dashboard > Resolution Group	p > Creditor(s) > Vote/Proxy	
	Entity	Selected	Creditors
	Lloyd Group Pty Ltd	lest lest	
Home	Resolution 1 – That the me	eeting be held concurrently	
Background Information	It is proposed that the meet separate meetings would be creditors which support hol	tings of the WBHOA Group be held concurrently e required. As a consequence of the corporate si Iding these meetings concurrently.	for convenience and efficiency as otherwise seven tructure, there are common interests between some
Circulars and	Resolution 2- That a Com	mittee of Inspection be appointed	
Notices Appointment Details	At the first meeting, credito Companies. The role of the receive and consider report call upon a COI for assistan	rs will consider whether a Committee of Inspect COI is to consult with the Administrators about ts from the Administrator. It may also approve th ce. It is a voluntary role and the COI are not r	ion (COI) should be appointed for each of the matters relevant to the voluntary administration and le Administrators' fees. At times, the Administrator may emunerated for their time .
Related Links FAQs and Halo Guide	All creditors that have a just the interests of all creditors. is provided in the ARITA Info	t estimate of their claim, as well as employees, a 5. However, to operate efficiently, the COI should ormation Sheet: Committees of Inspection.	re entitled to stand for COI membership to represent not be too large. Further information regarding the COI
My Account	If you wish to nominate for	the COI, contact this office via email to lloydgr	roup@deloitte.com.au
Deloitte.	A 'proxy' is where a creditor au guide for more information on	thorises someone else to represent them at a Cr the role of proxies and proxy types.	reditors' meeting and vote on their behalf. Refer to voting
	Nominating a proxy is mandate	ory for creditors that are organisations and optic	onal for creditors that are individuals.
	There are two kinds of proxies, want on a resolution, whereas	, a General proxy and a Special proxy. A general a special proxy directs the proxy holder to vote i	proxy allows the person holding the proxy to vote how the in a particular way.
	Nominate Proxy		
	Chairperson	Self	Other proxy (enter email address below
	Type of Proxy		
	General Proxy	Special Proxy	
	Resolutions		
	Resolutions RESOLUTION #1		
	Resolutions RESOLUTION #1 "That the first meeting of credite	ors of each of the companies in the	
	Resolutions RESOLUTION #1 "That the first meetine of creditu (All Adm concurrently."	ors of each of the companies in the iinistrators Appointed) be held	
	Resolutions RESOLUTION #1 "That the first meetine of credite (All Adm concurrently." RESOLUTION #2	ors of each of the companies in the iinistrators Appointed) be held	

Example resolutions only – the actual resolutions may differ to those in the above image.

Select your 'Proxy Option' of either: 'Chairperson, 'Self', or 'Other proxy'. If you are an individual, the 'Self' option will not be available.

Nominate Proxy		
Chairperson	O Self	Other proxy (enter email address below)

✓ If selecting 'Other Proxy', please enter the person you are appointing's email in the designated field. If the email is registered in Halo, their details will appear. If they are not registered, they will receive an email notifying them to register as they have been appointed as a Proxy.

✓ Select your 'Type of Proxy' of either 'General Proxy' or 'Special Proxy'.

O Special Proxy	
	O Special Proxy

✓ If selecting '**Special Proxy**', choose the answers to the displayed resolution(s).

ly Account	If you wish to nominate for the COI,	contact this office via email	to lloydgroup@deloitte.com.au
Deloitte.	A 'proxy' is where a creditor authorises guide for more information on the role	someone else to represent of proxies and proxy types.	them at a Creditors' meeting and vote on their behalf. Refer to voting
	Nominating a proxy is mandatory for cr	editors that are organisatio	ns and optional for creditors that are individuals.
	There are two kinds of proxies, a Gener they want on a resolution, whereas a sp	al proxy and a Special proxy ecial proxy directs the prox	y. A general proxy allows the person holding the proxy to vote how y holder to vote in a particular way.
	Nominate Proxy		
	Chairperson	Self	O Other proxy (enter email address below
	Proxy email address *		
	matcarr@deloitte.com.au		
	✓ Proxy is registered.		
	Proxy Profile		
	First Name	Matthew	
	Surname	Carr	
	Email	matcarr@deloitte.con	n.au
	Representing an organization?	Yes	
	Organisation	Deloitte	
	Type of Proxy		
	General Proxy	O Special Proxy	
	Resolutions		
	RESOLUTION #1		ANSWER
	"That the first meeting of creditors of ea	ach of the companies in the ors Appointed) be held	🖒 For 🛛 🖓 Against 🦳 Abstain
	concurrently."		
	RESOLUTION #2		ANSWER
	"That a committee of inspection of the o that the members will be: - TBA"	company be formed and	🖒 For 🛛 🖓 Against 🦰 Abstain

✓ After reviewing, click '**Submit**' to finalise your proxy.



After submitting, the relevant claims on your 'My Claims' dashboard will be displayed as 'Proxy Voted' for a Special Proxy, or 'Proxy Selected' for a General Proxy. After a General Proxy exercises their vote, the status too will change to 'Proxy Voted'.

VI213596C	Creditor 10 Maggie	Lloyd Group Pty Ltd	Unsecured Other	AUD 150,000.00	Admitted for [150,000.00]	PROXY VOTED	
VI128018C	Credit 10 Ma	or Lloyd Group P ggie Ltd	ty Unsecured Other	AUD 4,577.75	Admitted fo [4,577.7 <mark>5]</mark>	r PRO) SELEC	KY TED

✓ To view your Proxy nomination, click 'Vote or Select proxy' on your 'My Claims Dashboard'

User Profile	~
My Claims Dashboard	^
Voting is open for claims that have been admitted. Voting will close at the	
and an and the set of	

✓ Find the creditor which you want to view the Proxy for and click the 'Proxy Voted' or 'Proxy Selected' box to view your vote. The selected votes will then be displayed.

Creditor 11 M	Maggie Individual	150,000.00	Lloyd Group Pty Ltd	PROXY VOTED
Creditor 10 M	Maggie Individual	150,000.00	Lloyd Group Pty Ltd	PROXY SELECTED

FAQs on appointing a proxy

What is a proxy?

A proxy is a formal authorisation by a creditor, authorising someone else to represent them at a meeting and vote on their behalf.

Do I need a proxy?

You don't need to appoint a proxy unless the creditor you are representing is a company or organisation. A company needs to appoint a proxy as they need to appoint an individual who is an authorised officer to vote on behalf of the company. If you are an individual and you want to give someone else your right to vote (e.g. a union, chairperson), or you can't make the meeting and want to vote live, you can appoint a proxy.

What is the difference between a special proxy and a general proxy?

There are two kinds of proxies, a general proxy and a special proxy. A general proxy allows the person holding the proxy to vote how they wish on a resolution, whereas a special proxy directs the proxy holder to vote in a particular way.

Can I change my proxy?

If you have made an error, please contact the team at <u>lloydgroup@deloitte.com.au</u> and they will be able to assist you in resetting and then re-selecting your proxy.

I'm an employee, do I need a proxy?

Employee creditors are individual creditors (i.e. not representing an organisation) so they are not required to nominate a proxy.

However, employees may wish to nominate their union representative, the Chairman, or another person as their special or general proxy.

What happens if I have not nominated a proxy by the deadline of Tuesday, 11 April 2023, 5:00pm (AEST)?

If you are a creditor that is a company or organisation, unfortunately you will not be able to cast your vote at the meeting of creditors as a proxy is required.

If you are an individual creditor, you will still be able to submit your vote as proxies are not required for individual creditors.

I have been assigned as a proxy, what do I do?

If you have been assigned as a proxy, you will need to cast the vote as in Step 5 Cast your Vote. If you have been assigned a proxy, the proxy(s) you have been nominated for will be displayed on '**My proxy'** dashboard as opposed to '**My Claims'** dashboard. If you have been assigned a special proxy, no action is required by you.



Once the voting event has started in Halo, there will be a yellow banner on your '**My Claims**' dashboard which will say '**Start Voting'**. If your claim is admitted for voting, you can log into Halo and click '**Start Voting**' on your claims dashboard.

Creditors will be notified when voting opens.

Cast your vote - the process

To cast your vote, click 'Vote or Select Proxy' on your 'My Claims' dashboard. If you have been appointed as a Proxy and need to cast a vote, you will click 'Vote' on your 'My Proxy' dashboard

User Profile		~
My Claims Dashboard		^
Voting is open for clai	ms that have been admitted. Voting will	close at the
second meeting of cre	ditors on 4 September 2020. Claims mus	St be submitted

 If you are voting for multiple creditors under multiple entities, select the relevant Resolution Group or single company you would like to vote for first.



Select the creditor(s) you would like to cast a vote for and click 'Continue'. You can vote all creditors at once for ease.



Choose your answer to the displayed resolution(s) and click 'Submit'. A warning message will appear explaining that once a vote is submitted, it cannot be changed.

Please vote 'For' one resolution below. In voting	g 'For' a resolution, you will be voting 'Against' the other resolutions proposed in the
RESOLUTION GROUP #1	ANSWER
	🖒 For 🛛 🗘 Against 📃 — Abstain
	🖒 For 🔷 Against 📃 Abstain
	🖒 For 🛛 📿 Against 📃 Abstain
RESOLUTION #2	ANSWER
	🗘 For 🛛 🖓 Against 📃 Abstain

✓ Voting status will now be 'Voted' on relevant claims on your 'My Claims' dashboard.

VI213594C	Creditor 8 Maggie	Entity A	Unsecured	AUD 150,000.00	Admitted	VOTED
	110 6610		costonici		[150,000.00]	

✓ To view your vote, click 'Vote' or Select proxy' on your 'My Claims Dashboard'

User Profile
My Claims Dashboard
Voting is open for claims that have been admitted. Voting will close at the second meeting of creditors on 4 September 2020. Claims must be submitted by 31 August 2020 5:00 PM (AEST). Click here for an overview of voting process.

✓ Find the creditor which you want to view the vote for and click the '**Voted**' box to view your vote. The selected votes will then be displayed.

Matthew Simpson 15	Employee	50,000.00	Lloyd Group Pty Ltd	VOTED

If you are voting for multiple Resolution Groups, you will need to click 'Vote or Select Proxy' when returned to the 'My Claims' dashboard from the first vote. If you have been appointed as a Proxy and need to cast another vote in another Resolution Group, you will click 'Vote' on your 'My Proxy' dashboard.

User Profile						
My Claims Dashboard						
Voting is open for claims that have been admitted. Voting will close at the second meeting of creditors on Claims must be submitted by Cleic of States of the second Claims must be submitted by Click here for an overview of voting process.	elect Proxy					

Select the next relevant Resolution Group or single company you would like to vote for, then select creditors and
resolution voting as per the first Resolution Group above.

FAQs on casting your vote

How does the voting work?

Interim laws were introduced in May 2020 which change the way resolutions are passed. The interim laws require all votes taken at a virtual meeting to be taken on a poll, not a show of hands. This means that, to calculate the outcome of each resolution, the Chairperson must calculate the number and dollar value of each vote in favour together with the number and dollar value of each vote against. A resolution is taken to have passed if a majority in both number and dollar value have voted in favour.

Can I change my Vote?

Once a vote is submitted, it cannot be changed unless you contact us. If you have made a voting error, please contact us by email to <u>lloydgroup@deloitte.com.au</u> and we will be able to assist you.

When do I vote?

The Administrators will notify creditors by email when voting opens. Voting will close during the meeting of creditors. Once the voting event has started, there will be a yellow banner on your '**My Claims**' dashboard which will say '**Start Voting**'.

Can I attend the meeting and not vote?

As a creditor you are able to attend the meeting and not vote. You will, in those circumstances, be attending as an "observer". For instance, some creditors such as subcontractors and employees may have appointed a proxy to vote on their behalf and may still attend the meeting.

When will creditors know the outcome of the vote?

The result of the vote will be announced at the meeting of creditors.

What happens when I submit a new claim and I've already voted?

If the new claim is owed by the same company or owed by a company in the same Resolution Group which has already been voted on with existing claims, you will not have to cast another vote. The creditor's admitted value for the vote will be updated to reflect the newly admitted claim.

If the new claim is owed by a company in a different Resolution Group, you will need to cast another vote. The new claim will appear on your **'My Claims'** dashboard and have the voting status of **'Action'**.

Which entitles are in each resolution group?

The below table in **Schedule A** provides a list of the entities in each resolution group.

Halo Guide

(Proxy Nomination & Voting) | S Cast your vote

Schedule A – Companies subject to Voluntary Administration

No.	Company Name	Date of Appointment	ACN
1	Lloyd Group Investments Pty Ltd	31-Mar-23	633 451 948
2	Lloyd Group Holdings Pty Ltd	31-Mar-23	166 014 606
3	Lloyd Group Properties Pty Ltd	31-Mar-23	164 434 039
4	Lloyd Group (NSW) Pty Ltd	31-Mar-23	633 177 509
5	Lloyd Group (Vic) Pty Ltd	31-Mar-23	650 104 920
6	Lloyd Group Pty Ltd	31-Mar-23	069 674 479

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