

3 November 2017

## TO THE CREDITOR AS ADDRESSED

### INITIAL NOTIFICATION OF APPOINTMENT

#### **PP Group of Companies (Listed in Annexure A) (All In Liquidation) (Collectively "the Companies")**

Please be advised that Timothy Norman, Salvatore Algeri and Ezio Senatore of Deloitte were appointed Joint and Several Liquidators (the Liquidators) of the Companies on 9 October 2017 pursuant to an Order of the Supreme Court of NSW (the "Court"). Prior to this, they had acted as Provisional Liquidators of the Companies since 9 June 2017.

According to the books and records, and my enquiries of the Companies affairs, you may be a creditor of one of the Companies.

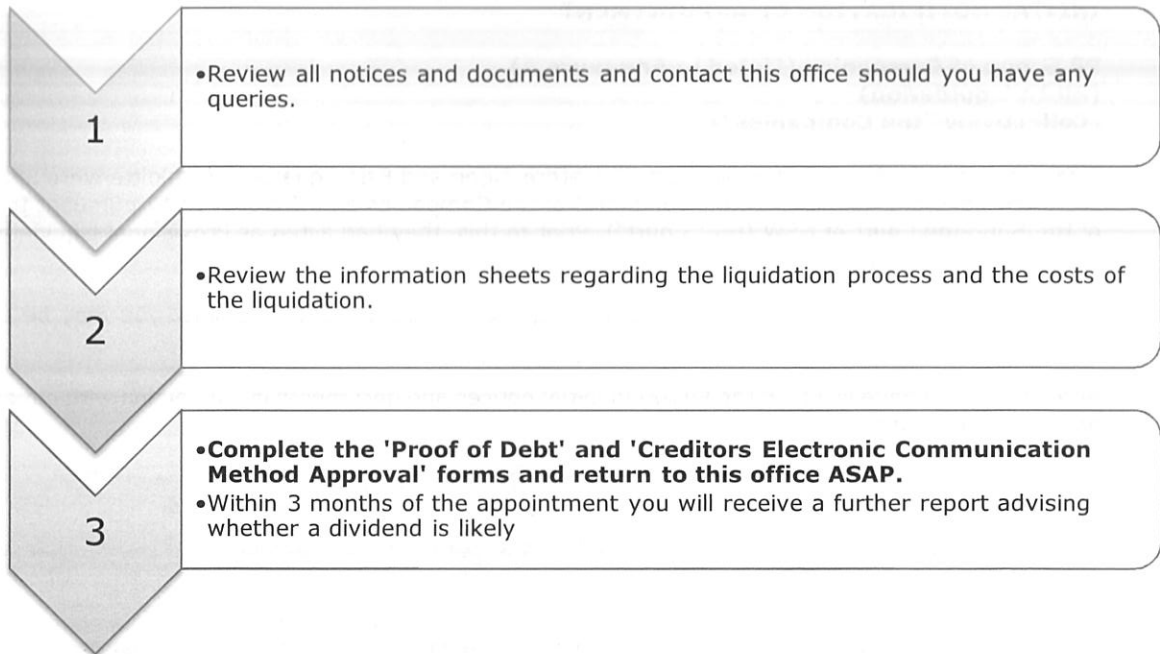
Accordingly, we have included the following initial notices and documents in connection with our appointment for your information.

Item #	Item	Description	Further action required by you
1	Creditors Electronic Communication Method Approval forms	As a creditor, you have a right to receive all communications from the Liquidators via electronic means. It is recommended that creditors opt into this notification method.  <b>Complete the form and email to <a href="mailto:plutus@deloitte.com.au">plutus@deloitte.com.au</a>.</b>	Yes
2	A Declaration of Independence, Relevant Relationships and Indemnities (DIRRI)	The DIRRI assists you to understand any relevant relationships that we have, and any indemnities or upfront payments that have been provided to us. None of the relationships mentioned in this document affect our independence.	No
3	Information Sheet – Creditor Rights in Liquidation	As a creditor, you have certain rights, although you no longer have the right to seek payment by the Companies of your outstanding debt. This information sheet provides a detailed list of your rights.	No
4	Proof of Debt ("POD") forms for each Company	You must also provide information about what the Companies owes you and evidence to support your claim.  We enclose separate PODS for each entity. Please complete the POD for the Company which is indebted to you.  <b>Complete and return POD form via email <a href="mailto:plutus@deloitte.com.au">plutus@deloitte.com.au</a> with your supporting documents.</b>	Yes Include supporting documentation
5	Initial Remuneration Notice	This document indicates the costs associated with undertaking each task to perform the liquidation.	No

Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee, and its network of member firms, each of which is a legally separate and independent entity. Please see [www.deloitte.com/au/about](http://www.deloitte.com/au/about) for a detailed description of the legal structure of Deloitte Touche Tohmatsu Limited and its member firms. The entity named herein is a legally separate and independent entity. In providing this document, the author only acts in the named capacity and does not act in any other capacity. Nothing in this document, nor any related attachments or communications or services, have any capacity to bind any other entity under the 'Deloitte' network firms (including those operating in Australia).

We may send further notices from time to time to seek approval of our remuneration for the work that we do in completing the tasks.

**What happens next?**



Should you require any further information, please contact Sophia Dao of this office by email on [plutus@deloitte.com.au](mailto:plutus@deloitte.com.au).

Yours faithfully

**Tim Norman**  
Joint and Several Liquidator

**ANNEXURE A**

**PP GROUP OF COMPANIES  
(ALL IN LIQUIDATION)**

PLUTUS PAYROLL AUSTRALIA PTY LTD  
(ACN 169 205 127)

PP AUS HOLDINGS PTY LTD  
(ACN 613 038 654)

PP AUSTRALIA NSW PTY LTD  
(ACN 613 037 442)

PP SERVICES (WA) PTY LTD  
(ACN 613 042 587)

PPA (SA) PTY LTD  
(ACN 613 038 234)

PPA NT PTY LTD  
(ACN 613 037 175)

PPA CONTRACTORS AUSTRALIA PTY LTD  
(ACN 605 218 273)

PPA SERVICES AUSTRALIA PTY LTD  
(ACN 605 903 660)

RAM ENTERPRISES AUSTRALIA PTY LTD  
(ACN 157 988 639)

SAI SOLUTIONS AUSTRALIA PTY LTD  
(ACN 159 529 183)





**PP Group of Companies  
(Listed in Annexure A)  
(All In Liquidation)  
(Collectively "the Companies")**

**Corporations Act 2001 Section 600G  
Corporations Regulations 2001 5.6.11A**

**CREDITOR'S APPROVAL FORM FOR ELECTRONIC METHODS OF GIVING OR SENDING CERTAIN  
NOTICES UNDER REGULATION 5.6.11A**

Should you wish to receive notices and documents relating to the liquidations of the Companies via email, please complete this form and return it to Deloitte per the details below.

I/We authorise Deloitte Financial Advisory Pty Ltd on behalf of the Companies to send notices via the email address provided below.

<b>Signature:</b>	
<b>Creditor name:</b>	
<b>Creditor address:</b>	
<b>Contact name:</b>	
<b>Position:</b>	
<b>Email Address:</b>	
<b>Contact number:</b>	

Return to:

Deloitte Financial Advisory Pty Ltd  
Via Post: 550 Bourke Street, MELBOURNE VIC 3000  
Via Email: [plutus@deloitte.com.au](mailto:plutus@deloitte.com.au)



**PP Group of Companies  
(Listed in Annexure A)  
(All In Liquidation)  
(Collectively "the Companies")**

**Corporations Act 2001 Section 600G  
Corporations Regulations 2001 5.6.11A**

**EMPLOYEE'S APPROVAL FORM FOR ELECTRONIC METHODS OF GIVING OR SENDING CERTAIN  
NOTICES UNDER REGULATION 5.6.11A**

Should you wish to receive notices and documents relating to the liquidations of the Companies via email, please complete this form and return it to Deloitte per the details below.

I/We authorise Deloitte Financial Advisory Pty Ltd on behalf of the Companies to send notices via the email address provided below.

<b>Signature:</b>	
<b>Employee name:</b>	
<b>Employee address:</b>	
<b>Contact name:</b>	
<b>Position:</b>	
<b>Email Address:</b>	
<b>Contact number:</b>	

Return to:

Deloitte Financial Advisory Pty Ltd  
Via Post: 550 Bourke Street, MELBOURNE VIC 3000  
Via Email: [plutus@deloitte.com.au](mailto:plutus@deloitte.com.au)



## Declaration of Independence, Relevant Relationships and Indemnities ("DIRRI")

**SAI SOLUTIONS AUSTRALIA PTY LTD  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 159 529 183**

**PP AUS HOLDINGS PTY. LTD.  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 613 038 654**

**RAM ENTERPRISES AUSTRALIA PTY LTD  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 157 988 639**

**PPA (SA) PTY. LTD. (PROVISIONAL  
LIQUIDATORS APPOINTED)  
ACN 613 038 234**

**PPA CONTRACTORS AUSTRALIA PTY LTD  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 605 218 273**

**PPA NT PTY. LTD. (PROVISIONAL  
LIQUIDATORS APPOINTED)  
ACN 613 037 175**

**PP SERVICES (WA) PTY. LTD.  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 613 042 587**

**PPA SERVICES AUSTRALIA PTY LTD  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 605 903 660**

**PP AUSTRALIA NSW PTY. LTD.  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 613 037 442**

**PLUTUS PAYROLL AUSTRALIA PTY LTD  
(PROVISIONAL LIQUIDATORS APPOINTED)  
ACN 169 205 127**

**(collectively "the Companies")**

This document requires the Practitioners appointed to an insolvent entity to make declarations as to:

- A. their independence generally;
- B. relationships, including
  - (i) the circumstances of the appointments;
  - (ii) any relationships with the Companies and others within the previous 24 months;
  - (iii) any prior professional services for the Companies within the previous 24 months;
  - (iv) that there are no other relationships to declare; and
- C. any indemnities given, or up-front payments made, to the Practitioners.

Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee, and its network of member firms, each of which is a legally separate and independent entity. Please see [www.deloitte.com/au/about](http://www.deloitte.com/au/about) for a detailed description of the legal structure of Deloitte Touche Tohmatsu Limited and its member firms. The entity named herein is a legally separate and independent entity. In providing this document, the author only acts in the named capacity and does not act in any other capacity. Nothing in this document, nor any related attachments or communications or services, have any capacity to bind any other entity under the 'Deloitte' network of member firms (including those operating in Australia).

Liability limited by a scheme approved under Professional Standards Legislation.

Member of Deloitte Touche Tohmatsu Limited

This declaration is made in respect of ourselves, our partners and Deloitte Financial Advisory Pty Limited ("Deloitte").

## **A. Independence**

We, Timothy Norman, Salvatore Algeri and Ezio Senatore of Deloitte have undertaken a proper assessment of the risks to our independence prior to accepting the appointment as Joint and Several Liquidators of the Companies in accordance with the law and applicable professional standards. This assessment identified no real or potential risks to our independence. We are not aware of any reasons that would prevent us from accepting this appointment.

## **B. Declaration of Relationships**

### **i. Circumstances of appointment**

On 9 June 2017, we were appointed as Provisional Liquidators of the Companies by an order made by the Supreme Court of NSW, Equity Division (the "Court"). Subsequently, on 9 October 2017 the Court made an order winding up the Companies and we were appointed as Liquidators.

Our appointment as Provisional Liquidators and subsequently Liquidators of the above Companies was referred to us by the Australian Taxation Office ("ATO").

#### Provisional Liquidation

Prior to our appointment as Provisional Liquidators, we had several discussions and email exchanges with the ATO and the ATO's legal advisors, the Australian Government Solicitor ("AGS") between 30 May 2017 and the date of our appointment as Provisional Liquidators (9 June 2017). The telephone discussions and emails between the ATO, the AGS and our office pertained to the following:

- requests for conflict searches to be undertaken;
- requests for consents to act to be provided;
- discussions regarding the Orders being sought by the ATO;
- discussions regarding the provisional liquidation and liquidation process; and
- an update regarding the status of proceedings being heard by the Supreme Court of NSW.

These communications with Aris Zafiriou (ATO) and Emma Whan (AGS) were for the purpose of understanding the Companies, to which we were requested to provide a consent and understand the circumstances of the appointment in order to conduct the necessary searches and conflict checks to establish our independence.

We provided a consent to act as Provisional Liquidators and/or Liquidators on 2 June 2017 for each of the entities and an amended consolidated consent to act on 7 June 2017.

In our opinion these communications and/or dealings did not affect our independence to act as provisional liquidators as they were pre-appointment and limited to understanding the entities involved, and the circumstances leading to the request for a consent. Our consent did not affect our independence for the reason that the giving of consent to act does not result in any duty owed to the requesting party that would conflict with our interests or duties under the Corporations Act 2001 ("the Act").

We received no remuneration for any pre-appointment discussions or communications.

Further, we held no communications with the Companies, their directors or advisers prior to our appointment as Provisional Liquidators of the Companies.

## Liquidation

We continued to act as Provisional Liquidators of the Companies from 9 June 2017 until our appointment as Liquidators on 9 October 2017 (“**relevant period**”).

During the relevant period, as part of our role as Provisional Liquidators we had numerous discussions and communications (both verbal and written) with the ATO and the AGS, including:

- Numerous discussions regarding the conduct and progress of the provisional liquidations;
- Providing written updates and reports regarding the conduct and progress of the provisional liquidations;
- Discussions and correspondence regarding outstanding employee entitlements and amounts owed to contractors and other creditors;
- Discussions regarding our investigations and access to the Company’s books and records
- Discussions and correspondence regarding proceedings on foot between the ATO and the Companies.
- Discussions and correspondence regarding the winding up applications.

In our opinion these communications and/or dealings do not affect our independence to act as liquidators of the Companies as we consider them necessary for the conduct of the provisional liquidations. Further, we consider that the conduct of the provisional liquidations and the giving of our consent to act as Liquidators do not affect our independence as they do not result in any duty owed to the requesting party that would conflict with our interests or duties under the Corporations Act 2001 (“the Act”).

Since the date of our appointment as Provisional Liquidators, we have had numerous discussions with the directors, their advisers, the former advisers of the Companies. These communications were necessary for the conduct of the provisional liquidations and the discharge of our duties.

## **ii. Relevant Relationships (excluding Professional Services to the Companies)**

We, or a member of our firm, have, or have had within the preceding 24 months, a relationship with:

Name	Nature of relationship	Reasons why not an impediment or conflict
The AGS	Referral from the AGS	We have undertaken a number of appointments which have been referred to us by the AGS in the usual course of business. We are not paid any commissions, inducements or benefits by the AGS to undertake any appointments. There is no arrangement between us and the AGS that we will give any work arising out of the external administration to the AGS. There is no relationship with the AGS which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.

The ATO	Referral from the ATO	<p>We consented to act as provisional liquidators and/or liquidators on the request of the petitioning creditor, the ATO on 2 June 2017 and provided an amended consent on 7 June 2017. These consents do not affect our independence for the reason that the giving of a consent to act does not result in any duty owed to that creditor that would conflict with our interests or duties under the Act.</p> <p>We have undertaken a number of appointments on petition of the ATO in the usual course of business. Additionally, we have undertaken a number of appointments where the ATO is a creditor of an external administration. We are not paid any commissions, inducements or benefits by the ATO to undertake any appointments. There is no arrangement between us and the ATO that we will give any work arising out of the Administration to the ATO. There is no relationship with the ATO which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.</p>
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## Group Appointment

As specified in Section 1, we have been appointed as Joint and Several Liquidators to ten (10) entities being the Companies comprising of the group. We are of the view that the appointment to the Companies as a group will have practical and commercial benefits to our conduct, particularly in that this will enable an accurate view to be obtained of the financial position of the Companies as a group. We are aware that there may be inter-company transactions within the group but at this time we are not aware of any potential conflicts arising from our appointment over the Companies as a group. However, if in the future any inter-company dealings give rise to a conflict then we undertake to disclose any such conflicts to the creditors and, if required, seek Court directions as to the appropriate means of resolving the conflict.

We were also appointed Liquidators of BRW Services Pty Ltd ("**BRW**") on 9 October 2017 by the same order of the Court, on the petition of the ATO.

A separate DIRRI has been prepared in relation to our appointment as Liquidators of BRW.



### iii. Prior Professional services to the Companies

Neither we, nor our firm, have provided any professional services to the Companies in the previous 24 months besides those disclosed above.

### iv. No other relevant relationships to disclose

There are no other known relevant relationships, including personal, business and professional relationships, from the previous 24 months with the Companies, an associate of the Companies, a former insolvency practitioner appointed to the Companies or any person or entity that has security over the whole or substantially whole of the Companies' property that should be disclosed.

### C. Indemnities and up-front payments

We have been provided with the following indemnities for the conduct of this provisional liquidation:

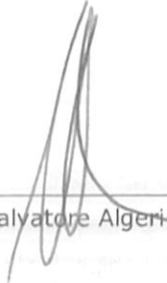
Name	Relationship with the Companies	Nature of indemnity or payment
ATO	Petitioning creditor in the winding up of the Companies	<p>The ATO has agreed to indemnify the Provisional Liquidators and Liquidators (should the Companies be wound up) in relation to our remuneration and disbursements for the conduct of these liquidations properly and reasonably incurred as approved in accordance with the Corporations Act 2001. This does not affect any other indemnities that we may be entitled to under statute.</p> <p>There are no conditions attaching to the indemnity. Further, the indemnity is not based on any agreement to provide a specific outcome for the liquidations. We do not believe this impairs our independence, nor does it create any conflict.</p> <p>The agreed maximum indemnity provided in relation to the Provisional Liquidation period, being 9 June 2017 to the date of the winding up 9 October 2017 was \$850,000, excluding GST and disbursements.</p> <p>As at the date of signing this DIRRI, no amount has been attributed to the indemnity for the Official Liquidation period.</p>

This does not include statutory indemnities. We have not received any other indemnities or upfront payments that should be disclosed.

Dated: 19 October 2017



Timothy Norman



Salvatore Algeri



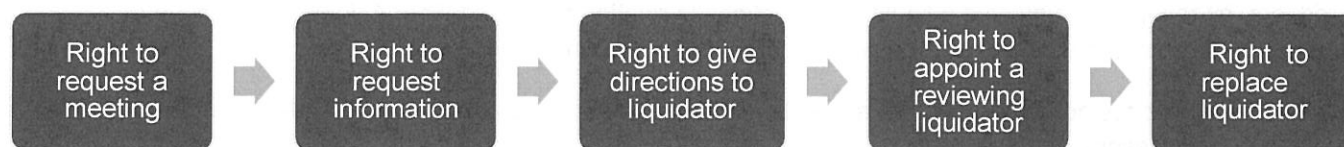
Ezio Senatore

**Note:**

1. If circumstances change, or new information is identified, we are required under the Corporations Act and the ARITA Code of Professional Practice to update this Declaration and provide a copy to creditors with our next communication as well as table a copy of any replacement declaration at the next meeting of the insolvent's creditors.
2. Any relationships, indemnities or up-front payments disclosed in the DIRRI must not be such that the Practitioner is no longer independent. The purpose of components B and C of the DIRRI is to disclose relationships that, while they do not result in the Practitioner having a conflict of interest or duty, ensure that creditors are aware of those relationships and understand why the Practitioner nevertheless remains independent.

# Creditor Rights in Liquidations

As a creditor, you have rights to request meetings and information or take certain actions:



## Right to request a meeting

In liquidations, no meetings of creditors are held automatically. However, creditors with claims of a certain value can request in writing that the liquidator hold a meeting of creditors.

A meeting may be requested in the first 20 business days in a creditors' voluntary liquidation by  $\geq 5\%$  of the value of the debts held by known creditors who are not a related entity of the company.

Otherwise, meetings can be requested at any other time or in a court liquidation by:

- $> 10\%$  but  $< 25\%$  of the known value of creditors on the condition that those creditors provide security for the cost of holding the meeting
- $\geq 25\%$  of the known value of creditors
- creditors by resolution, or
- a Committee of Inspection (this is a smaller group of creditors elected by, and to represent, all the creditors).

If a request complies with these requirements and is 'reasonable', the liquidator must hold a meeting of creditors as soon as reasonably practicable.

## Right to request information

Liquidators will communicate important information with creditors as required in a liquidation. In addition to the initial notice, you should receive, at a minimum, a report within the first three months on the likelihood of a dividend being paid.

Additionally, creditors have the right to request information at any time. A liquidator must provide a creditor with the requested information if their request is 'reasonable', the information is relevant to the liquidation, and the provision of the information would not cause the liquidator to breach their duties.

A liquidator must provide this information to a creditor within 5 business days of receiving the request, unless a longer period is agreed. If, due to the nature of the information requested, the liquidator requires more time to comply with the request, they can extend the period by notifying the creditor in writing.

## Requests must be reasonable.

### They are not reasonable if:

Both meetings and information:

- (a) complying with the request would prejudice the interests of one or more creditors or a third party
- (b) there is not sufficient available property to comply with the request
- (c) the request is vexatious

Meeting requests only:

- (d) a meeting of creditors dealing with the same matters has been held, or will be held within 15 business days

Information requests only:

- (e) the information requested would be privileged from production in legal proceedings
- (f) disclosure would found an action for breach of confidence
- (g) the information has already been provided
- (h) the information is required to be provided under law within 20 business days of the request

If a request is not reasonable due to (b), (d), (g) or (h) above, the liquidator must comply with the request if the creditor meets the cost of complying with the request.

Otherwise, a liquidator must inform a creditor if their meeting or information request is not reasonable and the reason why.

## Right to give directions to liquidator

Creditors, by resolution, may give a liquidator directions in relation to a liquidation. A liquidator must have regard to these directions, but is not required to comply with the directions.

If a liquidator chooses not to comply with a direction given by a resolution of the creditors, they must document their reasons.

An individual creditor cannot provide a direction to a liquidator.

## Right to appoint a reviewing liquidator

Creditors, by resolution, may appoint a reviewing liquidator to review a liquidator's remuneration or a cost or expense incurred in a liquidation. The review is limited to:

- remuneration approved within the six months prior to the appointment of the reviewing liquidator, and
- expenses incurred in the 12 months prior to the appointment of the reviewing liquidator.

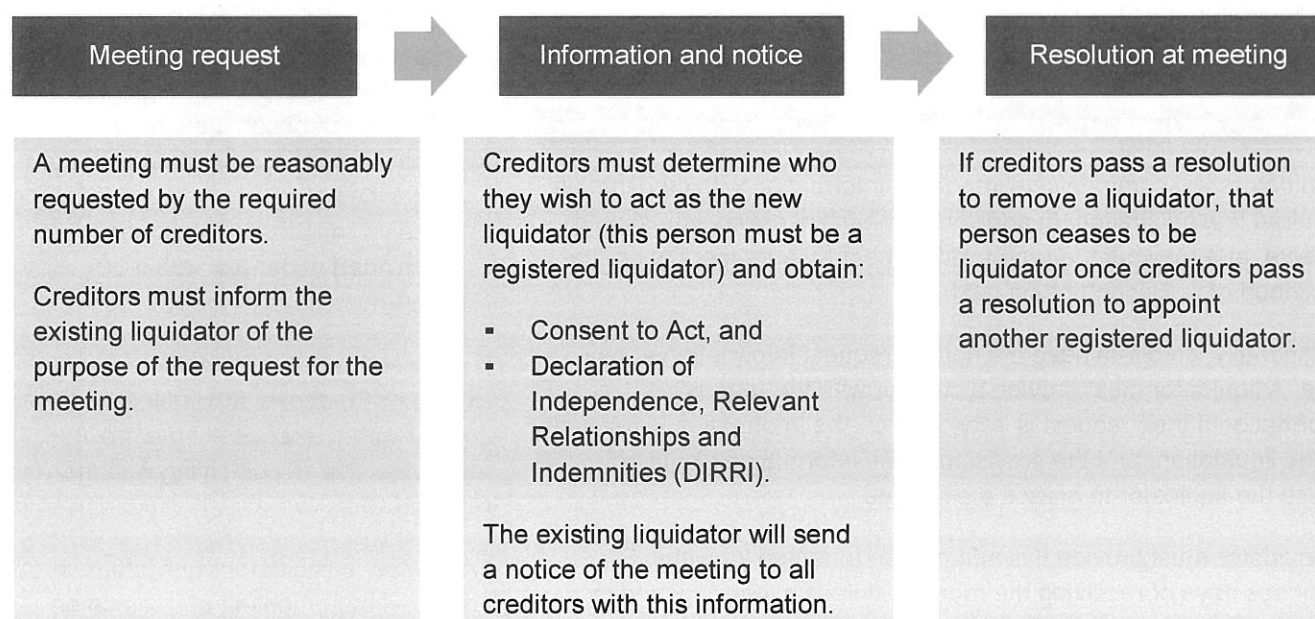
The cost of the reviewing liquidator is paid from the assets of the liquidation, in priority to creditor claims.

An individual creditor can appoint a reviewing liquidator with the liquidator's consent, however the cost of this reviewing liquidator must be met personally by the creditor making the appointment.

## Right to replace liquidator

Creditors, by resolution, have the right to remove a liquidator and appoint another registered liquidator.

For this to happen, there are certain requirements that must be complied with:



**For more information, go to [www.arita.com.au/creditors](http://www.arita.com.au/creditors)**  
**ASIC Insolvency resources got to <http://asic.gov.au/regulatory-resources/insolvency>**

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 169 205 127

To the Liquidators of Plutus Payroll Australia Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 613 038 654

To the Liquidators of PP Aus Holdings Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		



**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
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  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.



FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 613 037 442

To the Liquidators of PP Australia NSW Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 613 042 587

To the Liquidators of PP Services (WA) Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 613 038 234

To the Liquidators of PPA (SA) Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of    2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 613 037 175

To the Liquidators of PPA NT Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.



FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 605 218 273

To the Liquidators of PPA Contractors Australia Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 605 903 660

To the Liquidators of PPA Services Australia Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:  

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 157 988 639

To the Liquidators of RAM Enterprises Australia Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

FORM 535  
CORPORATIONS ACT 2001

Subregulation 5.6.49(2)

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

ACN 159 529 183

To the Liquidators of SAI Solutions Australia Pty Ltd (In Liquidation)

1. This is to state that the company was, on 9 October 2017 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 ..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup>	Amount \$	GST included \$	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2017

Signature of  
Signatory

NAME IN BLOCK  
LETTERS

Occupation

Address

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

**Directions**

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
- 

**Annexures**

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:

*"This is the annexure of (insert number of pages) pages marked (insert an identifying mark) referred to in the (insert description of form) signed by me/us and dated (insert date of signing); and*
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.



PLUTUS PAYROLL AUSTRALIA PTY LTD  
 (IN LIQUIDATION)  
 ACN 169 205 127

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_

\_\_\_\_\_

Please return to: Sophia Dao  
 Deloitte Financial Advisory Pty Ltd  
 550 Bourke Street  
 MELBOURNE VIC 3000

[plutus@deloitte.com.au](mailto:plutus@deloitte.com.au)

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POD No:	Ordinary:	\$
Date Received	Preferential:	\$
Entered IPS:	Rejected:	\$
RATA Amount: \$	Held Over:	\$



PP AUS HOLDINGS PTY LTD  
(IN LIQUIDATION)  
ACN 613 038 654

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_

Please return to:

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Deloitte Financial Advisory Pty Ltd  
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MELBOURNE VIC 3000

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RATA Amount: \$	Held Over:	\$



PP AUSTRALIA NSW PTY LTD  
(IN LIQUIDATION)  
ACN 613 037 442

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT:                    / /    to            / /

AMOUNT OF CLAIM/DEBT:                    Wages and salaries for the period from    / /    to            / /                    \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \_\_\_\_\_ \$

CURRENT WAGE (GROSS):                    \$                    per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_  
\_\_\_\_\_  
\_\_\_\_\_

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POD No:	Ordinary:	\$
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Entered IPS:	Rejected:	\$
RATA Amount:                    \$	Held Over:	\$



PP SERVICES (WA) PTY LTD  
(IN LIQUIDATION)  
ACN 613 042 587

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_

\_\_\_\_\_

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RATA Amount: \$	Held Over:	\$





PPA (SA) PTY LTD  
(IN LIQUIDATION)  
ACN 613 038 234

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_

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MELBOURNE VIC 3000

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RATA Amount: \$	Held Over:	\$



PPA NT PTY LTD  
(IN LIQUIDATION)  
ACN 613 037 175

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_  
\_\_\_\_\_

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RATA Amount: \$	Held Over:	\$



PPA CONTRACTORS AUSTRALIA PTY LTD  
 (IN LIQUIDATION)  
 ACN 605 218 273

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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RATA Amount: \$	Held Over:	\$



PPA SERVICES AUSTRALIA PTY LTD  
(IN LIQUIDATION)  
ACN 605 903 660

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_

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RATA Amount: \$	Held Over:	\$





RAM ENTERPRISES AUSTRALIA PTY LTD  
(IN LIQUIDATION)  
ACN 157 988 639

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_

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RATA Amount: \$	Held Over:	\$



SAI SOLUTIONS AUSTRALIA PTY LTD  
(IN LIQUIDATION)  
ACN 159 529 183

CLAIM OF EMPLOYEE

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

POSITION: \_\_\_\_\_

NAME OF AWARD or AWA: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ / / to \_\_\_\_\_ / /

AMOUNT OF CLAIM/DEBT: Wages and salaries for the period from \_\_\_\_\_ / / to \_\_\_\_\_ / / \$

Superannuation \_\_\_\_\_

Unused annual leave days \_\_\_\_\_

Long service leave \_\_\_\_\_

Other (provide details) \_\_\_\_\_

Total \$ \_\_\_\_\_

CURRENT WAGE (GROSS): \$ \_\_\_\_\_ per week/fortnight/month

FURTHER DETAILS OF CLAIM: \_\_\_\_\_  
\_\_\_\_\_

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## Initial Remuneration Notice 3 November 2017

Insolvency Practice Schedule (Corporations) 70-50  
Insolvency Practice Rules (Corporations) 70-35

### Remuneration Methods

There are four basic methods that can be used to calculate the remuneration charged by an insolvency practitioner. They are:

- **Time based / hourly rates**  
This is the most common method. The total fee charged is based on the hourly rate charged for each person who carried out the work multiplied by the number of hours spent by each person on each of the tasks performed.
- **Fixed Fee**  
The total fee charged is normally quoted at the commencement of the administration and is the total cost for the administration. Sometimes a practitioner will finalise an administration for a fixed fee.
- **Percentage**  
The total fee charged is based on a percentage of a particular variable, such as the gross proceeds of assets realisations.
- **Contingency**  
The practitioner's fee is structured to be contingent on a particular outcome being achieved.

### Method chosen

Given the complex nature of these Liquidations we propose that our remuneration be calculated using the time based/ hourly rates method. This is because:

- We will only be paid for work done, subject to sufficient realisations of the Companies' assets.
- It ensures creditors are only charged for work that is performed. Our time is recorded and charged in six minute increments and staff are allocated to duties according to their relevant experience and qualifications.
- We are required to perform a number of tasks which do not relate to the realisation of assets, e.g. responding to creditor enquiries, reporting to the ASIC, distributing funds in accordance with the provisions of the Corporations Act 2001.
- We are unable to estimate with certainty the total amount of fees necessary to complete all tasks required in these Liquidations.
- This method provides full accountability in the calculation of remuneration.

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Member of Deloitte Touche Tohmatsu Limited

## Explanation of Hourly Rates

The rates for our remuneration calculations are set out in the following table together with a general guide showing the qualifications and experience of staff engaged in the Liquidations and the roles they take in the Liquidations. The hourly rates charged encompass the total cost of providing professional services and should not be compared to an hourly wage.

### Restructuring services staff:

Title	Description	Hourly Rate (Excl GST)
Appointee	Registered liquidator. Brings his or her specialist skills to the administration or insolvency task.	\$655.00
Partner	Registered liquidator. Brings his or her specialist skills to the administration or insolvency task.	\$655.00
Principal/ Consultant	Typically CA or CPA qualified with in excess of 10 years' experience on insolvency matters with a number of years at manager level. Answerable to the appointee but otherwise responsible for all aspects of an administration. Capable of controlling all aspects of an administration. May be appropriately qualified to take appointments in his/her own right.	\$605.00
Director	Typically CA or CPA qualified with in excess of 7 years' experience on insolvency matters with a number of years at manager level. Answerable to the appointee but otherwise responsible for all aspects of an administration. Capable of controlling all aspects of an administration. May be appropriately qualified to take appointments in his/her own right.	\$550.00
Manager	Typically CA or CPA qualified with 5 to 8 years' experience working on insolvency matters. Will have experience conducting administrations and directing a number of staff.	\$490.00
Senior Analyst	Typically completed or near completion of CA or CPA qualifications with 3 to 6 years insolvency experience. Assists in planning and control of smaller matters as well as performing some more difficult tasks on larger matters.	\$410.00
Analyst	Typically studying towards CA or CPA qualification with 1 to 4 years insolvency experience. Works under supervision of more senior staff in performing day-to-day fieldwork.	\$330.00
Graduate	Junior staff member who has completed a university degree with less than one year's experience working on insolvency matters. Works under supervision of more senior staff in performing day-to-day fieldwork. This may include staff located in other offices of Deloitte overseas. These staff work under the supervision of Australian staff with insolvency experience.	\$240.00
Secretary	Advanced secretarial skills	\$225.00
Other Clerical	Support secretarial and administrative skills	\$225.00
Other Junior	Junior staff member who has not yet completed a university degree with less than one year's experience working on insolvency matters.	\$230.00

Title	Description	Hourly Rate (Excl GST)
	Works under supervision of more senior staff in performing day-to-day fieldwork	

## Forensic services staff:

Title	Description	Hourly Rate (Excl GST)
Partner	Oversees investigation. Brings his or her specialist skills to the matter.	\$655.00
Principal/ Consultant	Typically CA or CPA qualified with in excess of 10 years' experience on forensic matters with a number of years at manager level. Answerable to the Partner but otherwise responsible for all aspects of an investigation.	\$605.00
Director	Typically CA or CPA qualified with in excess of 7 years' experience on forensic matters with a number of years at manager level. Answerable to the Partner but otherwise responsible for all aspects of an investigation.	\$550.00
Manager	Typically CA or CPA qualified with 5 to 8 years' experience working on forensic matters. Will have experience conducting investigations and directing a number of staff.	\$490.00
Senior Analyst	Typically completed or near completion of CA or CPA qualifications with 3 to 6 years forensic experience. Assists in planning and control of smaller matters as well as performing some more difficult tasks on larger matters.	\$410.00
Analyst	Typically studying towards CA or CPA qualification with 1 to 4 years forensic experience. Works under supervision of more senior staff in performing day-to-day fieldwork.	\$330.00
Graduate	Junior staff member who has completed a university degree with less than one year's experience working on forensic matters. Works under supervision of more senior staff in performing day-to-day fieldwork.	\$240.00
Secretary	Advanced secretarial skills	\$225.00
Other Clerical	Support secretarial and administrative skills	\$225.00
Other Junior	Junior staff member who has not yet completed a university degree with less than one year's experience working on insolvency matters. Works under supervision of more senior staff in performing day-to-day fieldwork	\$230.00

## Estimated Remuneration

Due to the complex nature of the Liquidations and investigations required, we estimate that this Liquidation will cost approximately \$1.5M to \$2M to complete. We note that the following variables may have a significant impact on this estimate:

- The total number of creditors and employees that come to light and the extent of enquiries from same;

- Increased access to books and records;
- The number and nature of assets found;
- The level of reconstruction required of the Companies' various accounting and payroll systems and the tracing of funds; and
- The number of matters that come to light which require significant investigatory activity.

## Disbursements

Disbursements are divided into three types:

- Externally provided professional services - these are recovered at cost. An example of an externally provided professional service disbursement is legal fees.
- Externally provided non-professional costs such as travel, accommodation and search fees - these are recovered at cost.
- Internal disbursements such as photocopying, printing and postage. These disbursements, if charged to the Liquidations, would generally be charged at cost; though some expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs. The recovery of these costs must be on a reasonable commercial basis.

We are not required to seek creditor approval for disbursements paid to third parties, but must account to creditors. Details of the basis of recovering internal disbursements in these Liquidations are provided below. Full details of any actual costs incurred will be provided with future reporting.

We are required to obtain creditors' consent for the payment of internal disbursements. Creditors will be asked to approve our internal disbursements prior to these disbursements being paid from the administration.

Details of the basis of recovering disbursements in this administration are provided below.

### Basis of disbursement claim

Internal disbursements	Rate (Excl GST)
Travel – Local – Flights/accom/meals	At Cost
Travel – Taxi/train/tolls/parking/mileage	At Cost
Advertising	At Cost
Mail Redirection	At Cost
Search and Filing Fees	At Cost
Process Servers for service of Director packs	At Cost
Insurance	At Cost
Relativity software usage	At Cost
IT Consumables	At Cost

Scale applicable for financial year ending 30 June 2018.