

## E-invoicing Accounts Payable Matrix and Policy in KSA

The e-invoicing integration phase went live on 1 January 2023, resulting in businesses receiving multiple tax invoices from suppliers in simplified formats and, XML and PDF formats that do not include a QR code. It is critical to note that the suppliers' invoices/notes must comply with VAT and e-invoicing regulations. In this document, we highlight the e-invoicing accounts payable matrix in the Kingdom.

### The process of e-invoicing accounts payable matrix:

- Obtain an understanding of the nature of vendors/suppliers (e.g., VAT registered, non-VAT registered, government or defense)
- Identify different types of invoices and notes received by the company (e.g., handwritten, paper, PDF, PDF/A-3 with embedded XML, etc.)
- Conduct a high-level review of vendor master data that is maintained in the system to identify anomalies
- Assist in verifying the vendor's VAT registration status
- Review vendor invoices (and contracts - if needed) that are received on or after 1 January 2023 from an e-invoicing and VAT compliance perspective
- Share the e-invoicing clause for the vendor (and customer - if required) contracts
- Provide an e-invoicing accounts payable matrix covering the nature of the supplier, registration status and acceptable e-invoicing documents for recovery
- Host an awareness session for the accounts payable department/team/group
- Provide a high-level accounts payable invoice checklist from an e-invoicing and VAT compliance perspective.

### How can Deloitte assist?

Deloitte's Indirect tax professionals can assist clients in drafting an e-invoicing accounts payable matrix and policy, tailored to the needs of your business to identify non-compliant tax documents and to secure your input VAT claim.



# Contacts

For more information, our Indirect Tax experts listed below would be happy to discuss the e-invoicing in more details and its impact on your specific requirements and business needs.



**Michael Camburn**  
mcamburn@deloitte.com



**Owen Griffiths**  
ogriffiths@deloitte.com



**Hadeel Biyari**  
hbiyari@deloitte.com



**Robin Singh**  
robsingh@deloitte.com



**Manish Bansal**  
manbansal@deloitte.com



**Muhammad Hatif**  
mdar@deloitte.com



**Saad Iqbal**  
saaiqbal@deloitte.com



**Rana Waleed Afzal**  
raafzal@deloitte.com

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