



Streamline and simplify
your discovery process with
Deloitte Discovery.



Burgeoning costs... massive amounts of data... multiple providers... tight deadlines. How do you reduce your risks and manage your costs in the world of discovery requirements?

In a complex business dispute or regulatory investigation, all companies face one certainty: the discovery process. Whether you're a litigation attorney at a law firm or in-house counsel at a corporation, responding to a discovery request involves a myriad of complex requirements for proper data collection, processing, hosting, review and production. The number of responsive documents can range from hundreds to millions, and each responsive, non-privileged document must be produced in an efficient, secure, easily accessible manner.

Considering the volume of data and the technology required to retrieve it, coupled with the new and more complex procedural rules for discovery, the discovery task can be daunting to even the most sophisticated attorneys and their clients. It is not surprising that most corporations (and their outside counsel) turn to outside consultants for assistance with the discovery process.

Because traditional approaches to providing discovery support are changing rapidly, many suppliers cannot provide the level of sophistication, global depth and breadth, and technical knowledge that many cases require.

Litigation attorneys need to comply with discovery rules while focusing intently on building a strategy to best serve the client. All the while, they want to manage their team in a cost and time-effective manner. Technology, people and process all need to be considered carefully.

Effective discovery consultants must:

- Be nimble and able to mobilize a skilled team anywhere in the world on short notice;
- Utilize sophisticated technology and provide for the security and integrity of data;
- Have the right mix of industry and technical experience to manage the process smoothly from start to finish; and
- Help clients to manage the scope and cost of the work.

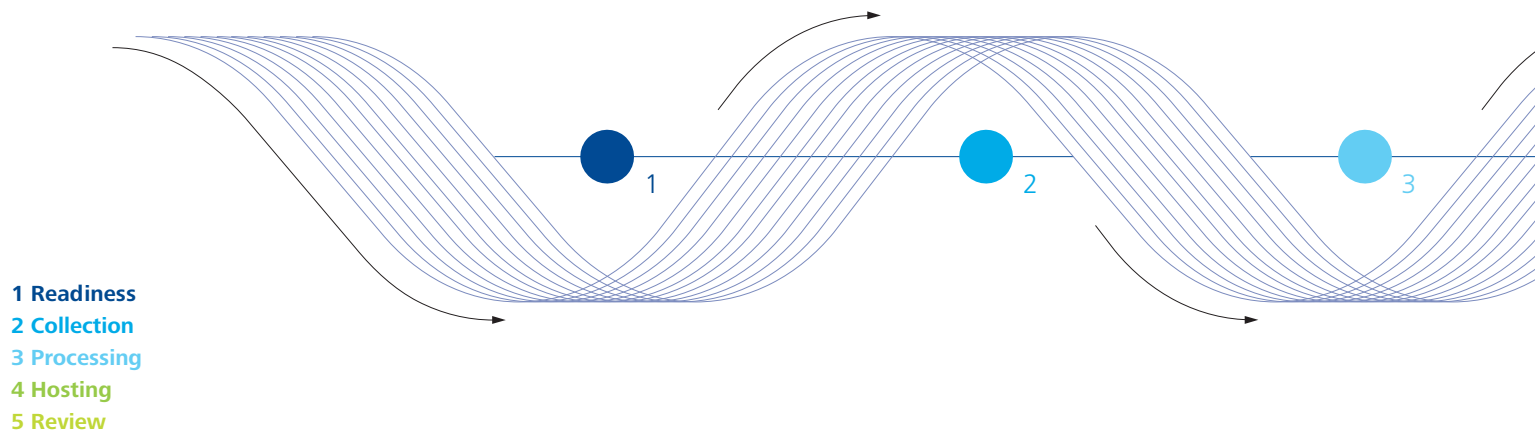
Streamline and simplify your discovery process

Turn to Deloitte Discovery

Deloitte Discovery helps counsel and companies control the costs and mitigate the risks associated with the discovery process by:

- Maintaining chain-of-custody records and tracking activity to address authenticity of data and process concerns;
- Providing experienced teams to recommend and implement solutions that fit the case at hand (and not a “one size fits all” solution);
- Coordinating discovery efforts including documentation for process reproducibility and transparent reporting;
- Applying sophisticated techniques and use of software designed to meet the specific and unique requirements for each project;
- Maintaining data security protocols, including the use of government-level data encryption;
- Providing large-scale, redundant hosted environments for storage and access to discovery documents;
- Providing around-the-clock customer service from Deloitte’s E-Discovery Solutions Center;
- Assisting companies in the development of litigation readiness programs. These programs can help companies to respond efficiently and effectively when faced with discovery requests.

The Discovery Continuum

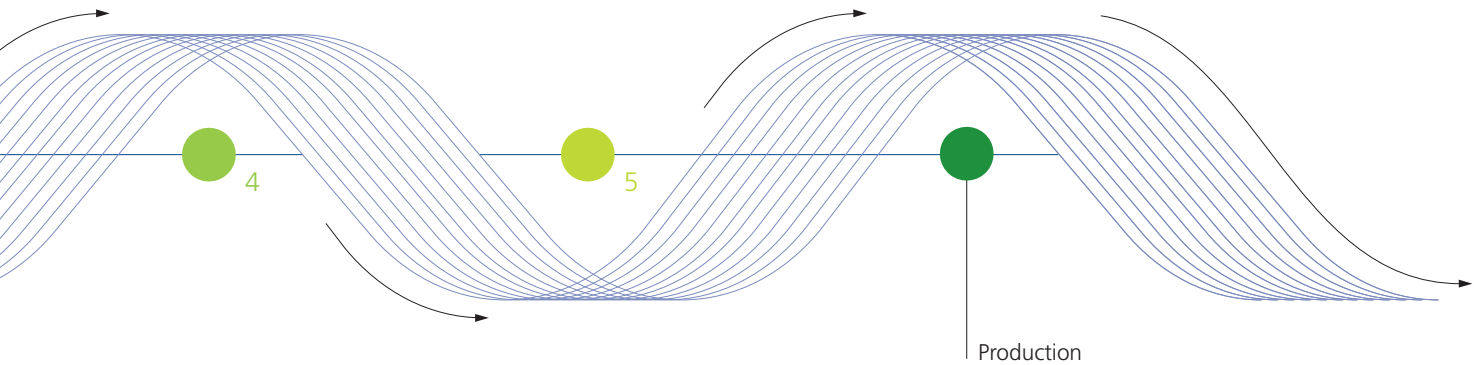


E-Discovery solutions center

On the same theme of coordinated approaches, we are well aware of the challenges of handling massive amounts of data in a synchronized and risk-managed way. To address those needs for our clients and to put the final professional touch on Deloitte Discovery, we are pleased to offer our E-Discovery Solutions Center (EDSC) — the centerpiece of our collection, processing, hosting and production capability.

The EDSC is a facility built to meet Tier III infrastructure standards for data centers. Key features include:

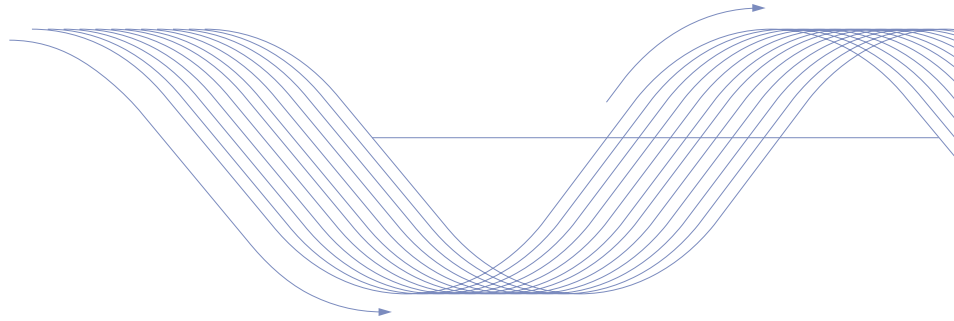
- Industry leading throughput and storage capacity; Fully capable back up and disaster recovery system;
- 24/7 live customer and project management support;
- Forensic and e-discovery labs built to U.S. Defense Department (SCIF) requirements; and
- Deloitte owned and operated.



Choose the Deloitte Discovery services that match *your* needs.

Not every client requires the entire Deloitte Discovery continuum of services. Some may only require assistance with document review. Others may require data collection, processing and hosting. Still others may only require consulting related to development of a litigation readiness plan.

No matter what aspect of the discovery continuum our clients need assistance with, Deloitte Discovery provides services specifically tailored to meet the client's requirements and needs.



1 Litigation readiness

Reducing the risks and managing the costs of discovery through careful preparation and process improvement.

Deloitte Discovery professionals work with your company's in-house legal, IT and other departments to develop a plan for responding to a discovery request. Our ultimate goal is to assist you in implementing a readiness program that can potentially reduce your risk and manage your costs. This includes:

- **Evaluation:**

We seek out the gaps in your company's discovery procedures and technologies, using our knowledge of records management, legal holds, ESI storage, processing, hosting and review, and analytic and forensic technology.

- **Road Map:**

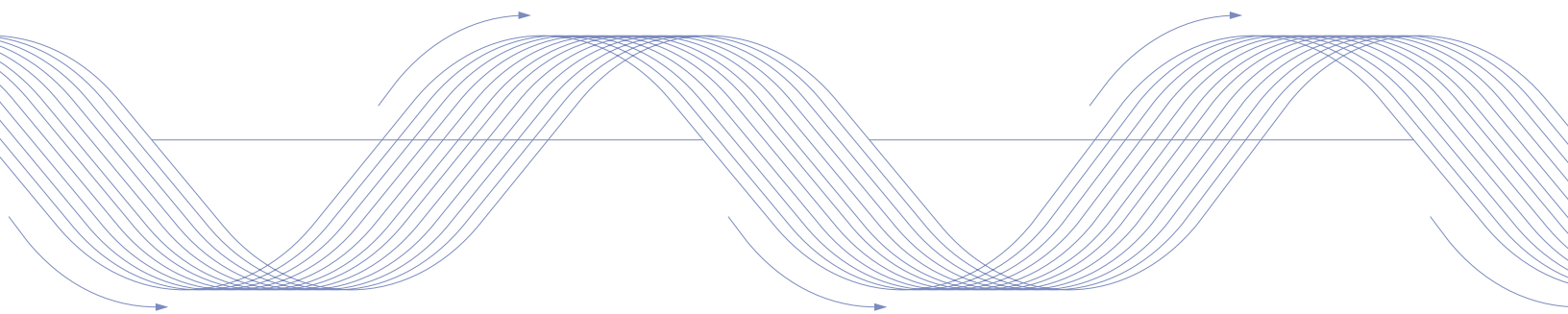
We create a road map to guide your company in the use of best practices to implement a consistent, sustainable discovery readiness program.

- **Process Engineering:**

We help your company re-engineer existing processes — or create new ones — to help simplify identifying, preserving, collecting, processing, hosting, reviewing and producing requested information.

- **Validation:**

We work with your company to validate the steps taken in developing your readiness program, should a challenge to your discovery process ever arise.



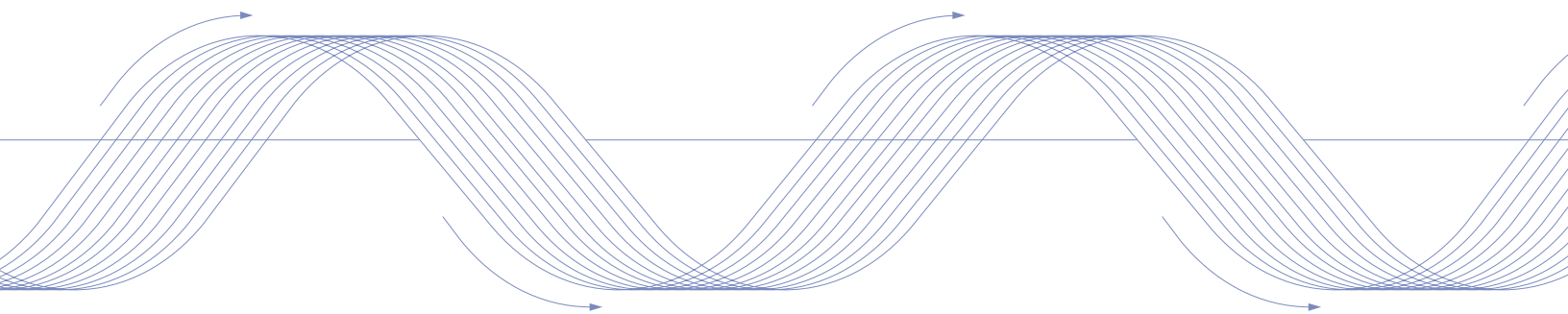
2 Collection

Effectively identifying and assembling data and documents to meet discovery demands.

Deloitte Discovery professionals work with your company and its legal counsel to complete the collection process quickly and efficiently, with a predictable cost structure. We conduct our work according to specific collection parameters and detail each step we take. And we do our best to minimize disruption to your day-to-day business while gathering data and documents.

Our collection professionals help outside counsel develop defensible methodologies and protocols, allowing your company to mitigate many of the risks associated with the discovery process. This includes:

- Working with the worldwide Deloitte Touche Tohmatsu member firms on a daily basis in a safe harbor environment, operating 24 hours a day, 365 days a year, when necessary.
- Quickly scaling our resources up or down, depending on needs.
- Having a collection team in place anywhere in the world, usually within 24-to-48 hours of securing proper visas.



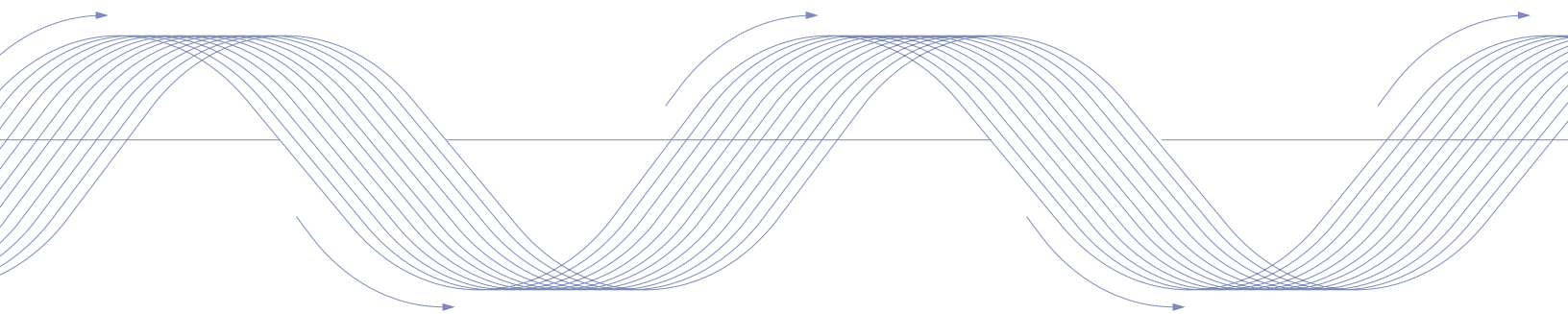
3 Processing

Securely and efficiently reducing collected data to a manageable set for review.

Deloitte Discovery professionals apply a wide range of advanced processing technologies through the pre-culling, culling and electronic processing phases of an engagement. Using a multi-platform approach, Deloitte is able to scale and configure each project to the unique specifications that the case demands, and manage the project in close collaboration with outside counsel. All actions taken on the data are fully documented so that questions raised by opposing legal counsel, regulators or courts can be answered.

We maintain a strict chain of custody for all data and will only pass electronic data to a third party at our client's request. By handling data in house, we have more control over the efficiency and timing of a project. The processes we apply are designed to improve outside counsel's review efficiency. Among key applications are:

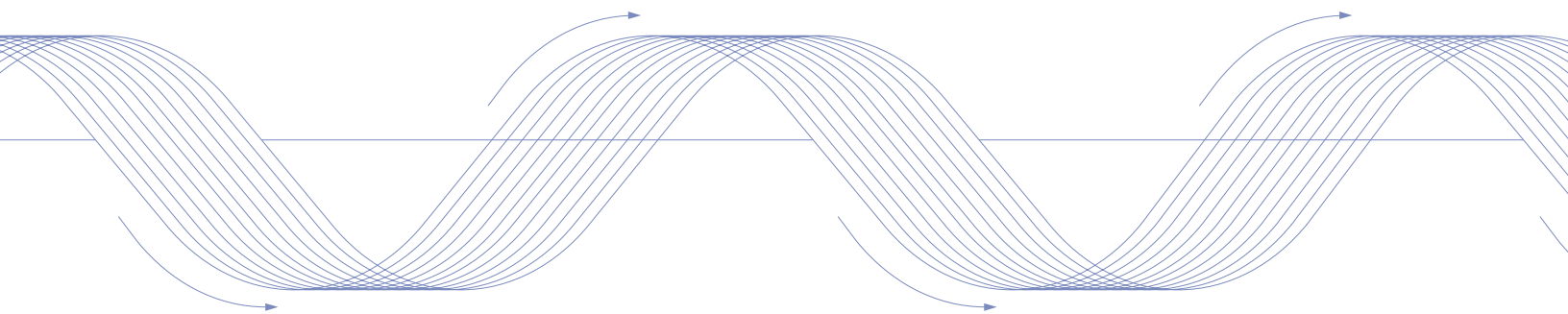
- Advanced search and filtering technologies;
- Sophisticated graphic interface and concept-based tools;
- High-level e-mail analytics;
- Advanced multi-lingual capabilities (can read more than 100 languages); and
- Powerful decryption and password-cracking tools.



4 Hosting

Providing clients and their legal counsel with a secure online collaborative environment for legal review.

- Deloitte Discovery includes multiple web-based hosting and review options for our clients. We support both traditional linear review tools, such as Introspect, Concordance 2007 and Relativity, as well as concept-based tools such as Aungate EDD and Production and Attenex Document Mapper. Depending on the matter type, data volumes, case theory and number of concurrent users, we work to match up the technology to meet each client's unique needs. Key features include:
- Secure and reliable hosting environment that is fully scalable and configurable.
- Extensive catalog of advanced search tools for expedited review.
- Sophisticated encryption and security protocols that feature two function identification and controlled access, including multiple party reviews at different access levels.
- Support of both local and batch productions, to include tiff, native, or mixed mode formats.
- Local printing and end user tiffing-on-the-fly.
- Keyword, Boolean, and concept-based searching.
- Easy to create custom filters to rapidly cull data sets and reduce the number of documents that need to be reviewed.
- Robust deduplication options, to include exact and near deduplication.
- Bulk and smart issue coding and tagging, full annotation, redaction, and branding capabilities.
- E-mail analytics (social networking and timeline analysis) for Early Case Assessments.
- Real-time clustering of data with two three-dimensional graphical displays.
- Full suite of project management reports, to include review statistics.
- Fully redundant and replicated storage.



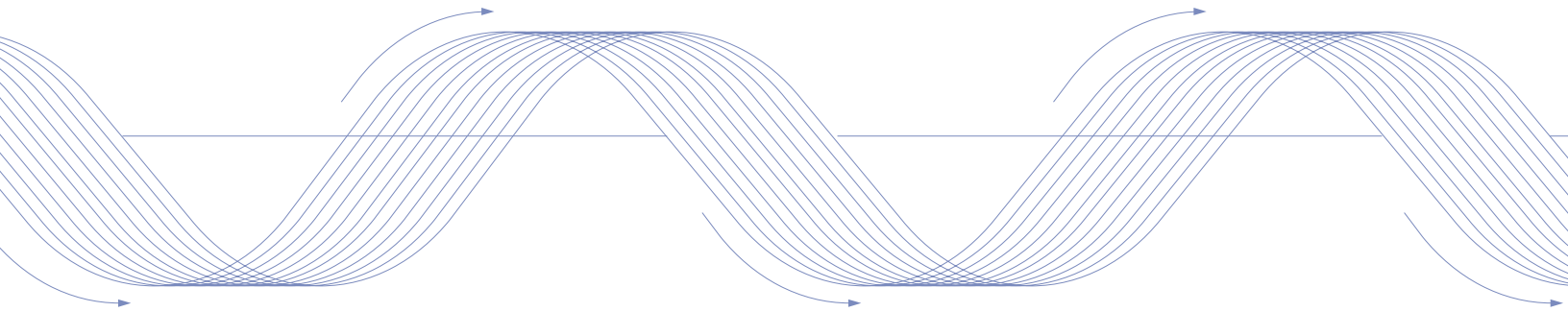
5 Review

Efficient and timely assistance with document review and production in business disputes and investigations through refined methodologies.

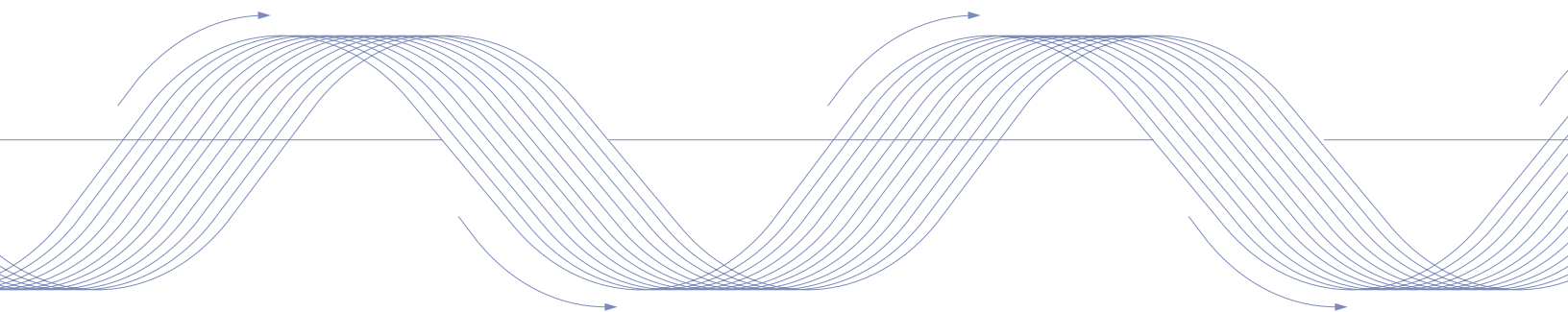
Deloitte Discovery professionals have spent years refining document review methodologies focused on high quality and managed costs. We have found there is no “one size fits all” solution to your discovery needs and have designed a comprehensive process with that in mind. We offer a highly competent document review team, consisting of attorneys and others with significant experience in providing effective and efficient document review services. Since Deloitte does not engage in the practice of law, its services are provided under the direction and supervision of client’s legal counsel, who establish document review guidelines. We facilitate the supervision of our work by providing well-documented processes and partnering with outside counsel for lockstep communication and information transfer.

We’ve refined our methodologies in the course of reviewing over a hundred million pages and have a proven track record of meeting our deadlines and helping clients minimize risks and costs. In addition:

- Our deep technical knowledge and proprietary processes leverage leading industry practices and technology platforms.
- By employing a metrics-based approach to track patterns and trends in the review process, we help legal counsel make more informed decisions based on historical information.
- We offer a sophisticated, rule-oriented review operation that leverages technology and follows client procedures intended to protect privilege, conceal trade secrets, and comply with privacy requirements.
- We have years of experience with review protocols, and our approach is focused on assisting clients in avoiding sanctions while minimizing the costs of meeting production obligations.



We have found there is no “one size fits all” solution to your discovery needs and have designed a comprehensive process with that in mind.



Deloitte Discovery can produce results in multiple environments and in multiple media.

For more information about Deloitte Discovery, visit www.deloitte.com/us/discovery.

