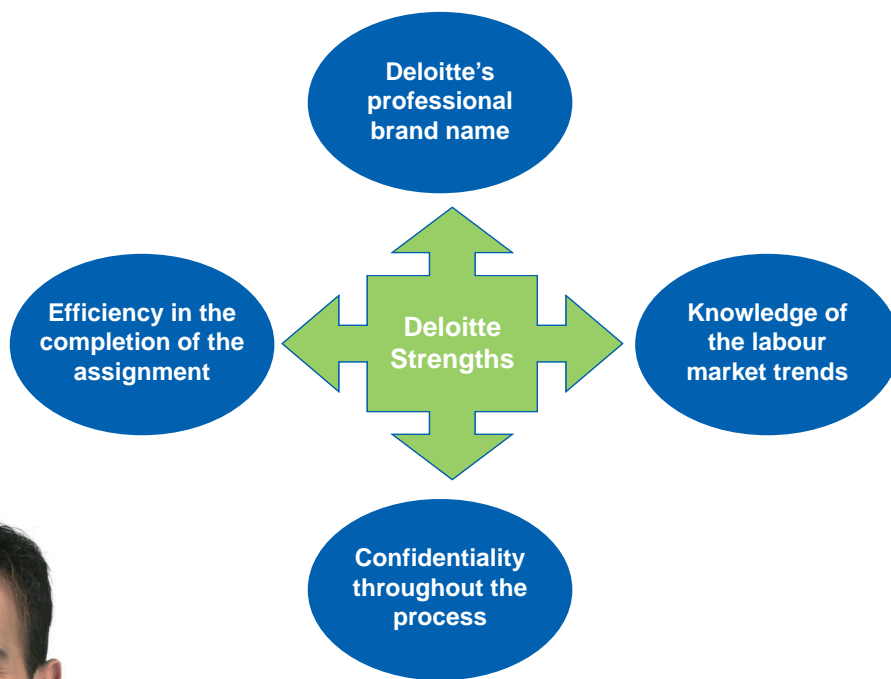


## Recruitment Services

*Your leading partner in attracting & recruiting the most talented staff*

We understand the importance of recruiting the right people for the right position. That is why our approach focuses in understanding the requirements of the position, within the context of your business and in assisting you in the preparation of the profile of the person to be recruited.

Our approach together with the strength of our brand name and our in-depth knowledge of the labour market help our clients to attract the most talented people. Furthermore, we manage and control the whole process on your behalf in the most efficient way while maintaining the necessary confidentiality throughout the process.



## Executives Recruitment

- Consultation to determine the position requirements and the profile of the person (skills, knowledge, capabilities, experience, qualifications required)
- Search in our Executive CV Database
- Identifying suitable CVs
- Providing client with suitable CVs (including CV assessment report, if applicable)
- Feedback from the client
- Conducting 1st interviews
- Preparation of an evaluation report covering all candidates interviewed, based on the profile of the required person
- Feedback from client on the candidates to be invited for the 2nd interview
- Inviting selected candidates for a 2nd interview with the client and a member of Deloitte's HR team
- Reference checking by Deloitte's HR team
- Communication with all candidates that were not selected

## Advert Based Recruitment

- Consultation to determine the position requirements and the profile of the person (skills, knowledge, capabilities, experience, qualifications required)
- Preparation of the advert and advise on the media plan
- Advert placement
- Screening of all CVs received
- Preparation of the CV assessment report
- Feedback from the client
- Conducting 1st interviews
- Preparation of an evaluation report covering all candidates interviewed, based on the profile of the required person
- Feedback from client on the candidates to be invited for the 2nd interview
- Inviting selected candidates for a 2nd interview with the client and a member of Deloitte's HR team
- Reference checking by Deloitte's HR team
- Communication with all candidates that were not selected

### Contact Details:

Tel: +357 22360300

Email: [hrcy@deloitte.com](mailto:hrcy@deloitte.com)

Deloitte refers to one or more of Deloitte Touche Tohmatsu, a Swiss Verein, its member firms, and their respective subsidiaries and affiliates. Deloitte Touche Tohmatsu is an organization of member firms around the world devoted to excellence in providing professional services and advice, focused on client service through a global strategy executed locally in nearly 140 countries. With access to the deep intellectual capital of 150,000 people worldwide, Deloitte delivers services in four professional areas-audit, tax, consulting and financial advisory services-and serves more than 80 percent of the world's largest companies, as well as large national enterprises, public institutions, locally important clients, and successful, fast growing global companies. Services are not provided by the Deloitte Touche Tohmatsu Verein, and, for regulatory and other reasons, certain member firms do not provide services in all four professional areas.

As a Swiss Verein (association), neither Deloitte Touche Tohmatsu nor any of its member firms has any liability for each other's acts or omissions. Each of the member firms is a separate and independent legal entity operating under the names of "Deloitte", "Deloitte Touche Tohmatsu", or other related names.

In Cyprus, Deloitte & Touche Limited is the member firm of Deloitte Touche Tohmatsu, and services are provided by Deloitte & Touche Limited and its subsidiaries. Deloitte & Touche Limited is among the nation's leading professional services firms, providing audit, tax, consulting, and financial advisory services through over 300 people in Nicosia, Limassol and Larnaca. Known as an employer of choice for innovative human resources programs, it is dedicated to helping its clients and its people excel. For more information, please visit the Cyprus member firm's website at [www.deloitte.com/cy](http://www.deloitte.com/cy)

©2007 Deloitte & Touche Limited. All rights reserved.

Member of  
**Deloitte Touche Tohmatsu**

## Database Search Recruitment

- Consultation to determine the position requirements and the profile of the person (skills, knowledge, capabilities, experience, qualifications required)
- Database CV Search
- Identify suitable CVs
- Providing client with suitable CVs (including general feedback, if applicable)
- Feedback from client on the candidates to be invited for interviews
- Inviting selected candidates for interviews with the client
- Reference checking by Deloitte's HR team (if not already done)
- Communication with all candidates that were not selected